



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: towncouncil@corsham.gov.uk

www.corsham.gov.uk

4 March 2021

To: All Members of the Property and Amenities Committee: Councillors P Anstey, H Belcher, L Bray, A Crockford, N Farmer, R Le-Var, G Sanders, M Wakeman and A White.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held online via MS Teams on Wednesday 10 March 2021 commencing at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions. If you have any questions or wish to petition the Town Council as per Agenda Item 2, please refer to the guidance on our website (<https://www.corsham.gov.uk/meetings/fullcouncil.php>).

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held remotely on 27 January 2021 – *for information only.*
5. Public Realm Update (*Minute P&A 21/20 and others*):
 - i. Public Realm Strategy. To receive an update on efforts to develop the Public Realm Strategy.
 - ii. High Street Paving. To receive an update on repairs and the extension of stone paving in the High Street.
6. Meriton Recreation Ground – To receive an update on plans to replace some of the play equipment at Meriton Recreation Ground (a copy of the draft specification is **attached**) and to nominate two councillors to assist with assessing tenders – *for information and decision.*
7. Update on Community Area Transport Group Issues (*Minute P&A 24/20 and others*) – To receive an update on the CATG meeting held on 4 March 2021 – *for information and comment.*
8. Speed Limit Review A4 – To consider the results of a Speed Limit Review along the A4, either side of the Cross Keys junction (**copy attached**) – *for information and comment.*
9. Requests for Highway Improvements and Traffic Surveys (*Minute P&A 25/20 and others*) – To consider whether to support the following requests:
 - i. Ivyfield (**copy attached**). Request to prevent parking on nearby verge.
 - ii. Almshouses (**copy attached**). Request to relocate signage.
10. Proposed Traffic Regulations Order – To consider a proposed Traffic Regulations Order which affects Easton Lane and the A350 (**copy attached**) – *for information and comment.*
11. Air Quality Monitoring (*Notes of the informal meeting of the Property & Amenities Committee held on 6 May 2020*) – To receive an update on air quality monitoring in the town – *for information.*
12. Transport Monitoring (*Minute P&A 27/20*). The updated transport monitoring sheet is **attached** – *for information.*
13. Update on the Speed Indicator Device (*Minute P&A 28/20*) – To receive an update on the deployment, siting and information gathered from the Speed Indicator Device. To consider the purchase of a second SID for the town (Approx. £3,000 + VAT) – *for information and approval.*
14. Corsham Cycling Strategy (*Minute P&A 22/20 and others*) – Further to the previous meeting where the priorities were approved, the Committee Chair will give an update on the draft strategy document – *for consideration.*

15. Update on Service Delegation and Asset Transfer (SDAT) (*Minute P&A 11/20 and others*) – Further to previous meetings, Wiltshire Council’s Service Delegation and Asset Transfer programme has not progressed and is not likely to start again for several months. In the meantime, the Town Council has used some of the SDAT budget towards tree surgery, a new electric vehicle and adoption of the verge at the junction of Park Lane/Bath Road.

The previously agreed priority list of services below includes asset transfer as the top priorities rather service provision, which is more straightforward. These assets (1-5 below) are unlikely to transfer in the foreseeable future. However, the provision of high priority top-up services (6,7 and 9) and low priority services (10-15 and 17) and assets (16) are considered worth reviewing with the aim of improving services without the requirement for transfer of land or property. In particular, the street cleaning and litter picking service currently provided by Wiltshire Council is resulting in complaints about poor standards and several requests have been made for additional litter bins. The stopping of the volunteer litter picking groups during the Covid pandemic has also had a noticeable effect of the amount of litter around the town and villages.

	Asset/Service
	High Priority for Transfer/Delegation
1	Play areas - Potley and Bences Lane
2	Katherine Park Green
3	Katherine Park - other open spaces
4	Public Open Spaces and Highway Verges
5	Off-street parking (car park grounds maintenance)
6	Removal of fly-posting
7	Graffiti Removal
8	Bus shelter maintenance
9	Weed control
	Low Priority for Transfer/Delegation
10	Streetscene assets/street furniture (inc. signs/street nameplates)
11	Emptying litter bins
12	Shopping trolley removal
13	Litter collection and litter control measures
14	Street Cleaning: roads and pavements
15	Leaf clearance
16	Grit bins
17	Public Rights of Way

The Head of Technical Services has been exploring ways of providing an enhanced litter picking and street cleaning services through contracting out. So far, Wiltshire Council’s Sparkle Team have targeted Katherine Park and Priory Street, with very positive feedback. The Committee is requested to review the list of priorities above with the view to using part of the SDAT budget towards improved services, at least until the SDAT programme resumes. This work would include a review of litter bin provision in 2021/22 by the Technical Services Team – *for consideration*.