



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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12 March 2020

To: All Members of the Property and Amenities Committee: Councillors P Anstey, L Bray, N Farmer, R Le-Var, G Sanders, R Taylor, M Wakeman and A White.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 18 March 2020 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 15 January 2020 – *for information only*.
5. Public Realm Update (*Minute P&A 54/19 and others*):
 - i. Cross Keys Improvements. To receive an update on the public realm project at the Cross Keys junction.
 - ii. Public Realm Strategy. To receive an update on efforts to develop the Public Realm Strategy.

- iii. Public Realm – High Street Paving (*Minute P&A 22/19 and others*) - The Committee is asked to approve funding for extending the stone paving at the bottom of the High Street and carrying out repairs to the existing stone paving areas. The need to address the High Street paving was identified at an informal members' meeting on 30 May 2019. Councillors felt that that this would be a good way of improving the visual appearance of the High Street as well as restoring the historic fabric. The proposed works will address 5 areas:

Area 1 Repair paving at the southern end of the High Street near Strakers.

Area 2 Remove concrete slabs from the section between the Flemish Weaver to No.59 High Street and replace with Forest Pennant stone paving.

Area 3 Remove concrete slabs from the section between Coppins and No.76 High Street (Cheviot House) and replace with Forest Pennant stone paving.

Areas 4 & 5 Remove the tarmac patches on the east side of the High Street between ES Electrical and Unique Hair Design and replace with Forest Pennant stone paving.

The works would be carried out by Ringway (Wiltshire Council's contractor), who could start on 6 April 2020. Ringway have quoted £51,099.36 (**quote attached**) for all the works. Wiltshire Highways have agreed to fund areas 4 & 5 out of their maintenance budget. The stone paving will be supplied by Forest of Dean Stone, who have quoted £17,026 for 250m² of mixed colour Royal Forest Pennant sandstone paving. The Town Council's contribution would be in the region of £50,000 to £55,000. The Committee is recommended to approve the proposed works from the Public Realm Improvement budget – *for approval*.

6. Requests for Highway Improvements and Traffic Surveys (*Minute P&A 23/19 and others*)
To consider whether to support the attached requests:

- i. Entrance to Dairy Mews, Pickwick (two Requests – **copies attached**). Requests to remove raised kerb and repair uneven/patched pavement.
- ii. Park Lane (**copy attached**). Request for road re-surfacing along Park Lane.
- iii. Prospect (**copy attached**). Request to re-surface the footpaths along Prospect.
- iv. Lacock Road (5 Requests – **copies attached**). Request for a tarmac path with kerbing on the southern side of Lacock Road.

7. Proposed 20mph Zones (*Minute P&A 42/19*) – At the Property and Amenities meeting on 4 December 2019, the Committee resolved that a Working Group be formed to consider and produce recommendations on 20mph roads and zones in the town. The Working Group (comprising of Councillors S Abbott and G Sanders) met on 6 February 2020. The Notes from the meeting including proposals are **attached**. The Committee is invited to consider three potential 20mph zones (two in Corsham, one in Neston) and to select two schemes for assessment by the Community Area Transport Group – *for decision*.

8. Air Quality Monitoring – As part of its Air Quality Strategy (see <http://www.wiltshireairquality.org.uk/assets/documents/council-reports/Air%20Quality%20Strategy%20Online%20Version.pdf>), Wiltshire Council has asked the Town Council to suggest two or three possible locations for air quality monitoring equipment in the Town. Air Quality is listed as a potential project that the Environment Task Group could get involved in and the Chair and Vice-Chair of the Group, along with the Chief Executive, have met Wiltshire Council to discuss the issue and possible locations for the monitoring equipment. Monitoring would be carried out over a year or more. The equipment is only checked every few months and results are not usually available straight away. It is recommended that Wiltshire Council be asked to install air quality monitoring equipment in the following locations (in order of priority): 1. Pickwick (between Middlewick Lane and the Hare and Hounds Public House), 2. Corsham Town Centre (Newlands Road/Pickwick Road), 3. Pound Pill (Close to Corsham Primary School) – *for comment and approval.*
9. Reducing Carbon Emissions/Energy Efficiency Improvements – The Environment Task Group Action Plan on reducing Carbon Emissions includes the need for an energy audit of the Town Council buildings and vehicles. An energy efficiency survey has now been carried out by SMARTech (**copy attached**) and makes a number of recommendations on how energy use of the Town Hall, Arnold House, Guide Hut and Public Conveniences can be improved. The Town Council spends around £7,300 per year on electricity and gas, most of which is for the Town Hall. The estimated total cost of the improvements is in the region of £25,000 + VAT and would achieve an annual saving of around £3,000. The Return On Investment would be around 8.2 years. However, these figures include installing a Solar PV System on the Town Hall roof, which would be challenging due to the building being listed and in a conservation area. It is suggested that the Solar PV System, which by itself has a 13.5 year Return on Investment and saving of 1.4 tonnes of Carbon per year, be explored further but that the other recommendations within the report be carried out first. Vehicles account for 10% of the Town Councils total energy consumption and will be addressed separately.
- The suggested improvements are: LED lighting upgrade; voltage optimisation; infrared heaters in the Council Chamber and Office; baseload reduction; gas savers and intelligent boiler controls.
- The improvements can be funded from the Strategic Plan Capital budget which has a current year balance of £35,339. The Town Council would need to make an additional grant transfer from the Town Council to The Methuen Hall Trust for the Town Hall improvements – *for consideration and approval.*
10. Wiltshire Council Briefing Notes – No.20-10 “Better Deal for Bus Users” and No.20-10A “How to make suggestions for improved or enhanced bus services in Wiltshire – Briefing Note No.20-10 (**copy attached**) provides information on the government’s £220m “better deal for bus users”. Briefing Note No.20-10A (**copy attached**) relates to the £671,171 allocated to Wiltshire and calls for requests for any local bus service improvements to be sent to Wiltshire Council’s Passenger Transport Unit by 27th March 2020 – for consideration and comment.
11. Transport Monitoring (*Minute P&A 61/19 and others*) – The updated transport monitoring sheet is **attached** – *for information.*