



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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23 September 2021

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher, A Brown, A Crockford, S Driver, T Ellis, N Farmer, J Robertson and A White.

All other Members of the Council for information.

Dear Councillor

An informal meeting of the Property and Amenities Committee will be held online via MS Teams on Wednesday 29 September 2021 commencing at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.

2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the Notes of the Property and Amenities Committee meeting held remotely on 28 July 2021 – *for information only*.

4. Public Realm Update (*Notes of the Informal P&A Meeting 28 July 2021 – Agenda Item 4*): To receive an update on the Public Realm project centred on Newlands Road following the informal member's meeting held to discuss the Stage 1 Plan. Subsequent to the meeting, Faithful & Gould and Atkins have provided information (**copy attached**) in response to a number of points raised by members – *for information*.

5. Traffic Speeding in Gastard: Residents in the village have contacted the Town Council about speeding and what action can be taken by the Police and Town Council to combat this. Gastard has an active Community Speed Watch Group and locations for the Town Council's Speed Indicator Device (SID). The SID has recorded excessive speeds on a number of occasions and the police have been asked to carry out patrols. Councillors are asked to consider what other measures could be explored to help tackle the problem – *for discussion*.
6. Update on the Speed Indicator Devices (*Notes of the Informal P&A Meeting 28 July 2021 – Agenda Item 11*): To receive an update on the deployment, siting and information gathered from the Speed Indicator Devices – *for information*.
7. Update on Community Area Transport Group Issues (*Notes of the Informal P&A Meeting 28 July 2021 – Agenda Item 6*): To receive an update on the meeting scheduled to take place during the day on 29 September – *for information*.
8. Park Lane Workshop (*Notes of the Informal P&A Meeting 28 July 2021 – Agenda Item 5*): To receive an update on the project to construct a new workshop – *for information*.
9. Service Delegation and Asset Transfer (*Notes of the Informal P&A Meeting 28 July 2021 – Agenda Item 12 and P&A 43/20*): To consider the list of services/assets in order to prioritise them and to consider whether to engage with Wiltshire Council in order take over responsibilities in a piecemeal fashion prior to a wider transfer at a later date. The Chief Executive will update Members on recent discussions with Wiltshire Council officers over certain play areas and amenity sites. The previously agreed list of assets and services for potential transfer is:

High Priority:
Play areas - Potley and Bences Lane
Katherine Park Green
Katherine Park - other open spaces
Public Open Spaces and Highway Verges
Off-street parking (car park maintenance)
Removal of fly-posting
Graffiti removal
Bus shelter maintenance
Weed control
Low Priority:
Litter collection and litter control measures
Street Cleaning: roads and pavements
Streetscene assets/street furniture (inc. signs/street nameplates)
Emptying litter bins
Shopping trolley removal
Leaf clearance
Grit bins
Public Rights of Way

Other Assets:
Land adjacent Corsham Primary School
Lypiatt Road Shops and Flats
Northleaze Mobile Home Park

Since the list was agreed, delays in Wiltshire Council's SDAT programme have enabled the Town Council to utilise some of the funds for other related activities including: purchase of an electric vehicle; a licence for land at Park Lane/Bath Road for the stone trolleys, and tree felling at the Chapel Cemetery in Ladbrook Lane. Discussions have also taken place about land at Moor Park, Neston and South Street. A top up street sweeping service has been introduced on a trial basis, using an outside contractor and the provision of recycling bins in the Town Centre has been approved by the Full Council. Also, the Head of Technical Services is exploring environmentally friendly weed control measures for roads and pavements. Further information will be available at the meeting – *for discussion*.