



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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13 September 2018

To: All Members of the Community Services Committee: Councillors Ms L Bray, N Farmer, C Fuller, M Jackson, D Jarman, J Maloney, Mrs G Sanders, R Taylor, Mrs M Wakeman, Mrs A White, Miss C Woodward

All other Members of the Council for information.

Dear Councillor

The next meeting of the Community Services Committee will be held in the Town Hall on Wednesday 19 September commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Community Services Committee meeting held on 18 July 2018 – *for information only*.
5. Reports from Council representatives appointed to outside bodies.

6. Review of the Street Fair 15 September 2018 (*Minute CS 20/18 and others*) - The Planning and Events Officer will report on Saturday's Street Fair. The Committee is asked to review the Street Fair and consider any further improvements and changes for future events – *for information and comment.*
7. Christmas Lights Switch On 7 December 2018 (*Minute CS 22/18 and others*) - The Committee is asked for ideas and suggestions for this year's Switch On – *for comment.*
8. Corsham Storytown (*Minute CS 21/18*) - An update on Corsham Storytown, the Corsham-wide literature festival being co-ordinated by the Town Council and taking place on 19-21 October 2018 – *for information.*
9. Corsham Commemorates (*Minute CS 25/18 and others*) - The Head of Community Services will give an update on the work of the Corsham Commemorates group; news on the Heritage Lottery Fund grant application, and the projects and events planned to mark the end of the First World War and, in particular, on 11 November 2018 – *for information.*
10. Corsham Market (*Minute CS 23/18 and others*) - An update on Corsham Market following the resolution at the meeting on 14 March 2018 that the market be a regular agenda item – *for information and comment.*
11. Town Centre User Questionnaire – At a recent Retailer Forum, the idea of Town Councillors surveying Corsham residents about their use of the town centre, and therefore promoting the businesses that are here at the same time, was discussed. It was suggested that Katherine Park would be a good first area to survey. The Committee is asked to approve the idea of the survey and for their suggestions on what format it should take, when it should be done, etc – *for approval and comment.*