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16 January 2020

To: All Members of the Community Services Committee: Councillors L Bray, N Farmer, M Jackson, D Jarman, G Sanders, M Wakeman, A White, C Woodward.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Community Services Committee will be held in the Town Hall on Wednesday 22 January 2020 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Community Services Committee meeting held on 20 November 2019 - *for information only.*

5. Christmas Lights Switch On 6 December 2019 (*Minute CS 42/19, 31/19, 21/19 and others*) – The Planning and Events Officer will give feedback on the Lights Switch-On and Christmas activities. Comments on the event and suggestions for this year are welcome – *for comment*
6. Taste of Corsham 13 June 2020 (*Minute CS 16/19, CS 05/19 and others*) – Planning for this year's Taste of Corsham Food Festival is at a very early stage. The Committee is asked for ideas and suggestions for the event – *for comment*.
7. Public Art Sites (*Minute CS 43/19*) – Following the discussion regarding the list of potential public art sites that took place at November's Community Services meeting (list attached to January's Council Agenda), the Committee is now asked to choose its top three sites for public art. A budget of £10,000 has been allocated for Public Art in the 2020/21 budget. (Artwork could be temporary or permanent, and sites could also include artwork incorporated into gates and fencing (for example, at the new cemetery), ceramic tiles and heritage projects.) These sites will then be incorporated in the Public Art Strategy, which will be presented at April's Community Services meeting – *for discussion and comment*
8. Strategic Plan: Safe and Healthy Community (*Minute CS 45/19, F&A 22/19, 143/19*) – Following a report to October's Full Council meeting on the work of the Area Board's Health and Wellbeing Group, the decision was made to explore what measures could be taken to increase the impact of the Group by investing Town Council Strategic Plan funds in this area. Discussions have since taken place and £10,000 has been allocated to Health projects in the 2020/21 budget, along with the following recommendations:
 - i) As the Safe and Healthy Community theme comes under the remit of Community Services it is recommended that the Committee select a representative to join the Health and Wellbeing Group – *representative required*
 - ii) That £6,000 of the total be allocated to the Health and Wellbeing Group, under a simple Service Level Agreement, to offer match-funding - now a requirement of Area Board grants - for health-related projects in the Corsham parish. This would mean groups submitting one application to be considered by both the Health and Wellbeing Group and the Town Council – *for discussion and approval*
 - iii) That the decision to approve the use of match-funding be delegated to Officers, in discussion with the Chair of Community Services and the Health and Wellbeing representative – *for discussion and approval*
 - iv) That the remaining £4,000 be used to fund the production and printing of the annual What's On Guide and other Town Council initiatives – *for discussion and approval*
9. Town Centre Survey: Corsham Market (*Minute CS 44/19, 06/19, 50/18, 36/18 and others*) – The Head of Community Services will update the Committee on the results of the market-specific question included in the recent Town Centre and Parking Survey. At the Community Services Meeting held on 22 May 2019, it was *Resolved: That any work to be done should wait until the findings from the town centre survey, and the market-specific question, are known. If required a working group could then be set up to investigate the potential for specialist markets in the town and undertake further consultation as required.*

The Committee will be asked how it wishes to proceed based on the survey findings – *for information and discussion*