



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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18 July 2019

To: All Members of the Community Services Committee: Councillors L Bray, K Duckhouse, N Farmer, M Jackson, D Jarman, N Pocock, M Wakeman, A White, C Woodward.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Community Services Committee will be held in the Town Hall on Wednesday 24 July 2019 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Community Services Committee meeting held on 22 May 2019 - *for information only.*

5. Taste of Corsham Food Festival 15 June 2019 (*Minute CS 05/19, 49/18 and others*) - The Planning and Events Officer will give feedback on this year's Taste of Corsham festival. Comments on this year's event and ideas and suggestions for 2020's food festival are welcome. The Committee is also asked to approve Saturday 13 June 2020 as the date for next year's Taste of Corsham – *for comment and approval*.
6. High Street Defibrillator (*Minute CS 07/19, 52/18 and others*) - With reference to Strategic Plan Safe and Healthy Community Objective (SH6): *To support and provide public safety measures*, which includes *providing facilities, including defibrillators*, as a possible action, the Committee will be updated on the possibility of installing a defibrillator at the Town Hall end of the High Street – *for information*.
7. Summer Holiday Activities - The Committee will be updated on the plans for this year's free summer holiday activities: two trails around the town centre, and a one-off event for older children/teenagers due to take place on Wednesday 21 August at Springfield Rec– *for information and comment*.
8. Corsham Street Fair 14 September 2019 (*Minute CS 09/19*) - The Planning and Events Officer will give an update on the preparations for this year's Street Fair. Ideas and suggestions are welcome and the Committee is asked to approve the plans thus far – *for comment and approval*.
9. Corsham StoryTown 18-20 October 2019 (*Minute CS 10/19*) - The Committee will be updated on the latest plans for this year's StoryTown event – *for information and comment*.
10. Christmas Lights Switch On 6 December 2019 (*Minute CS 41/18, 54/17 and others*) – Following the review of 2019's event at the Community Services Committee meeting held on 16 January 2019, the Committee is asked for ideas and suggestions for this year's Switch On. Suggestions at the review included: a wet weather plan (purchasing a 3x6m gazebo to cover the entertainers on the stage); a charity collection at Santa's Grotto; considering having an entrance and exit system at the grotto; emphasising the fact that both the grotto and the Wishing Tree are free; creating a "flatpack" grotto that would be easier to move and store – it was suggested that the Brunel Shed be contacted about the potential for building something; music around the tree in the High Street and improving the speaker coverage of the PA system. The Committee is also asked to approve the date for the Wishing Tree event which, it is suggested, should be Saturday 30 November 2019 – *for comment and approval*.
11. VE Day 75 Celebrations 8-10 May 2020 (*Minute 74/19*) – Following the resolution at July's Council meeting that the Community Services Committee consider the Town Council's involvement in next year's celebrations to mark the 75th anniversary of VE Day, the Committee is asked to consider what that involvement should be. Various local organisations, including St Bart's and the Royal British Legion branch have already agreed to take part and join a working group should the Committee decide a group is required – *for discussion*.
12. Tourism Update – The Head of Community Services will give an update on the tourism work undertaken, including the Great West Way, group travel trade, social media and new literature produced.