

**Minutes of the Meeting of the Community Services Committee Meeting held at  
Corsham Town Hall on Wednesday 13 July 2016**

**Present** Councillor S Abbott (Chairman)  
Councillors N Farmer, C Fuller, Mrs R Hopkinson, D Jarman, D Jones,  
Mrs A Lock, N Pocock, Mrs I Thompson

**In Attendance** Mr D Martin (Chief Executive)  
Ms C O'Sullivan (Tourism and Events Officer)

**CS 09/16 Apologies**

Apologies were received from Councillors Ms L Bray and M Jackson.

**CS 10/16 Public Question Time and Petitions**

There were none.

**CS 11/16 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**CS 12/16 Matters arising from the Minutes of the Community Services Committee Meeting held on 11 May 2016**

*Minute CS 06/16 Strategic Plan Monitoring and Evaluation* – Corsham Institute had been approached to establish whether there could be a demand for business units within the digital technologies sector on land north of Bath Road. An update would be sent to the Committee Chairman.

**CS 13/16 Reports from Council representatives appointed to outside bodies**

The Pound Arts Trust - Councillors N Farmer and N Pocock had met Russ Tunney (Director) to discuss ideas for publicising The Pound. The Chief Executive and Head of Community Services would discuss the suggestions with Councillor Farmer prior to the next Committee meeting.

**CS 14/16 Strategic Plan Monitoring and Evaluation (Minute CS 27/15, SP 4/15 and others)**

The Chief Executive and Tourism and Events Officer reported on progress made on those Strategic Plan themes covered by the Community Services Committee: Destination Corsham; Alive with Centres of Excellence; Open to Business and Safe and Healthy Community.

The Chief Executive reported on the positive feedback collated from the Free Parking Friday's initiative in April with suggestions to offer quarterly free parking in October, January, April and July. There had been very positive feedback received from the Newton Abbot Travel Club during their coach trip to Corsham.

The Tourism and Events Officer updated the meeting on progress with the Creative Industries Survey, under the Alive with Centres of Excellence theme. It was suggested that the first draft of the Creative Strategy be presented at the next committee meeting.

**Resolved**

- i) That a summary of the results and issues from the 2016 Corsham Youth Council survey be presented at the next full council meeting.
- ii) That the 'Your Street' gift card system be discussed at the next Retailers meeting.
- iii) That the tourism advertising and promotion activity be evaluated over next 12 months.

**CS 15/16 Corsham Creative and Cultural Survey**

The Tourism and Events Officer updated the Committee on progress with the Creative Industries Survey, under the Alive with Centres of Excellence theme. It was suggested that the first draft of the Creative Strategy be presented at the next meeting. It was noted that there had been good progress with the Creative Industries research.

**Resolved**

That a draft Cultural Strategy be presented to the next Committee meeting.

**CS 16/16 Review of the Summer Fete 2016**

The Chief Executive reported on the success of the Summer Fete and expressed gratitude to those councillors who helped out and supported the event. Councillor Farmer was thanked for his assistance with the entertainment programme and MC duties. Positive feedback had been received about the Event, in particular catering, the central stage and the effective overall organisation. There was a suggestion that a second ice cream van should be encouraged to attend as sales had been high.

**Resolved**

That the good work of the Town Council Staff and the support from the MOD be noted.

**CS 17/16 Street Fair/Food Festival 2016 and Other Events**

The Tourism and Events Officer reported that, whilst the Street Fair would go ahead in September as planned, the Taste of Corsham Food Festival would not be achievable in 2016 due to stallholders requiring a longer notice period.

It was reported that the Bath Academy of Arts Reunion evening had been postponed. The Tourism and Events Officer also reported on Corsham on Film, Peacock Feather Trail and the WW1 Yarn Installation.

The update was noted.

**CS 18/16 Corsham in Bloom**

The Chief Executive reported on the positive feedback received during the South West in Bloom judging on 8 July. The judges had been very encouraging to those taking part. The results would be announced in October.

The update was noted.

The meeting commenced at 7.30pm and closed at 8.10pm. There was one member of the public present.

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CHAIRMAN

\_\_\_\_\_  
DATE