



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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5 March 2019

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 11 March 2019 at 7.30pm.

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 11 February 2019 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Chairman's Announcements.
7. Policing and Community Safety – To consider policing and community safety issues.
8. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 417 and 418 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.

10. Minutes of the Council (Planning) meeting held on 13 February 2019 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Finance and Administration Committee meeting held on 20 February 2019 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Council (Planning) meeting held on 6 March 2019 – *to follow*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Corsham Youth Council meeting held on 25 February 2019 – *to note*.
17. Draft Recommendations on the New Electoral Arrangements for Wiltshire Council (*MIS No. 417 dated 20/02/19*) – As reported in Members' Information Sheet No. 417, The Local Government Boundary Commission for England is consulting on draft recommendations for new electoral arrangements for Wiltshire. The attached report provides some background information and the main issues (*see attached*) – *for consideration*.
18. Corsham Parish/Town Council 125th Anniversary and 20th Anniversary of becoming a Town Council (*Minute 190/18*) – Further to the December 2018 Council meeting, the attached report outlines considerations and suggestions for marking the Town Council's 125th and 20th Anniversaries in 2020. The Council is asked to decide which suggestion/s it wishes to pursue – *for consideration*.
19. Annual Review of Standing Orders, Financial Regulations and Terms of Reference (*Minute F&A 47/18*) – At the Finance and Administration Committee meeting on 20 February 2019 it was reported that the annual review had been completed and only one change was proposed, which was to the Town Council's Terms of Reference (*see attached*). The change was to state that membership of each of the three Committees shall be nine Councillors. This change was agreed at the Council meeting in January 2019 (*Minute 211/18*) and would come into effect from the Annual Council meeting in May 2019.

Recommendation

That the change to the Terms of Reference be noted.

20. Review of Investment Strategy (*Minute 260/17 and 231/16*) – The Town Council is asked to review its Investment Strategy annually for the new Financial Year. A copy of the Strategy and Policy is attached for review – *for consideration*.
21. Issues for Corsham Area Board Consideration (*Minute 236/18 and others*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
22. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 7.10pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.