



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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6 November 2018

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 12 November 2018 at 7.30pm.

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 8 October 2018 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Chairman's Announcements.
7. Policing and Community Safety – To consider policing and community safety issues.
8. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 408, 409 and 410 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.

10. Minutes of the Finance and Administration Committee meeting held on 17 October 2018 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Council (Planning) meeting held on 24 October 2018 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Corsham Youth Council meeting held on 22 October 2018 – *to note*.
15. Use of the Council Chamber by Nationwide Building Society (*Minute 52/18*) – At the Council meeting on 11 June 2018, it was resolved: i) That Councillors support free use of the Council Chamber fortnightly for the next four months, and ii) That, during this period, Nationwide be asked to record visits from customers and the types of transactions/advice they are giving/receiving and report back to the Town Council.

Nationwide has stated that they would be happy to continue providing the service they are offering if the Town Council feels it is something the town requires. From their point of view, they would be happy to continue as they are still getting people through the door. but they appreciate that the Town Council may wish to offer the room to somebody else if it could be better used. Nationwide would still not be looking to pay rent for the room.

They go on to say that when they first started in Corsham it was very busy with new members looking to switch their banking and savings and they helped many members do this by booking them into a branch. Following this, customers then came in regularly for internet banking and mobile banking tutorials and appreciated Nationwide's presence in the town to help educate them on this as there are no local branches (either Nationwide or the banks). Currently it tends to be a bit quieter and most enquiries are for internet banking tutorials and helping members to open new accounts through these channels. Another common enquiry is for mortgages such as the processes for first time buyers or their parents interested in their children using Nationwide to purchase a new property. Generally, they have up to 10 people come in per session, but it can be as quiet as only one person.

- *for consideration*.

16. Plastic Waste Audit (*Minute 129/18*) – Further to the previous meeting, the Chief Executive has met with a representative of Transcoco to discuss single-use plastics used by the Town Council. A copy of the report arising from the discussion is attached. The report shows a good awareness of plastics use and identifies a number of points for future consideration – *for information and comment*.
17. MOD Corsham Community Liaison Panel – Councillors are reminded that the next Community Liaison Panel meeting will take place in the Council Chamber at 7pm on Tuesday 20th November. Names of those planning to attend are requested – *names requested*.
18. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 7.10pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.