



---

---

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: [towncouncil@corsham.gov.uk](mailto:towncouncil@corsham.gov.uk)

[www.corsham.gov.uk](http://www.corsham.gov.uk)

8 October 2019

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 14 October 2019 at 7.30pm.

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

### AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 9 September 2019 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Chairman's Announcements.
7. Policing and Community Safety – To consider policing and community safety issues. PC Ashleigh Bray will be in attendance as the recently appointed Community Co-ordinator for Chippenham and Corsham.
8. Correspondence –
  - i) As mentioned in Members Information Sheet Nos. 432 and 433 – *to note*.

- ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
  10. Minutes of the Council (Planning) meeting held on 11 September 2019 – *attached*.
  11. Matters Arising from the above Minutes – *for information only*.
  12. Minutes of the Community Services Committee meeting held on 25 September 2019 – *attached*.
  13. Matters Arising from the above Minutes – *for information only*.
  14. Minutes of the Council (Planning) meeting held on 2 October 2019 – *attached*.
  15. Matters Arising from the above Minutes – *for information only*.
  16. Minutes of the Strategic Planning Working Group meeting held on 16 September 2019 – *attached*.
  17. Matters Arising from the above Minutes – *for information only*.
  18. Minutes of the Corsham Youth Council meeting held on 23 September 2019 – *to note*.
  19. Temporary Closure of Railway Footbridge between Pound Mead/Station Road and The Cleeve, Corsham – Wessex Water needs to repair a damaged section of sewer that runs along the southern railway embankment through Corsham; and implement some urgent measures to ensure that sewerage services can continue uninterrupted. Unfortunately, this means the footbridge over the railway (i.e. The Cleeve) will be closed for about six weeks from the beginning of November to enable a pumping station to be installed. Stuart Lewis of Wessex Water will be in attendance to explain what is proposed and answer questions – *for information and comment*.
  20. Strategic Plan Update
    - i) Theme 1: A Safe and Healthy Community (*Minute 188/18*) – Kevin Gaskin (Corsham Community Area Health and Wellbeing Group) and the Chief Executive will give an update on progress with actions which arose from the report to the December 2018 Council meeting. Points raised included: U3A/FE; Health and Wellbeing Board; working with schools and Corsham Institute; intergenerational events, and IT scams – *for consideration*.
    - ii) Strategic Plan Update (*Minute 78/19 and others*) – The second quarterly report of 2019/20 is attached – *for consideration*.
  21. Climate Debate/Environment Task Group – Further to previous Council meetings and the establishment of the Corsham Environment Task Group with agreed Terms of Reference, Councillors are asked to consider whether the expression ‘climate emergency’ should be used by the Town Council. Whilst this term is becoming widely used, it is still disputed by a number of scientists. An update on the activity of the Task Group will also be given – *for consideration*.

22. Corsham Neighbourhood Plan Update (*Various minutes*) – The Referendum on the Corsham Neighbourhood Plan will take place on Thursday 14 November 2019. The Information Statement and the Notice of Referendum are being advertised from the approved dates and a copy of the Statutory Referendum Timetable is attached for information. The Notices and further information are available on the Wiltshire Council website at:

<http://elections.wiltshire.gov.uk/Home/Forthcoming>

<http://www.wiltshire.gov.uk/planning-neighbourhood>

Counting of votes will commence as soon as possible after the close of the poll at 10pm at Springfield Campus. However, this location could change if a snap General Election is called – *for information and comment*.

23. Electoral Review of Wiltshire Council and Community Governance Reviews (*Minute 99/19 and others*) –

- i) Electoral Review - Further to previous meetings, The Local Government Boundary Commission for England has announced its final recommendations for Unitary Divisions within Wiltshire. The recommendations will be laid before Parliament and cannot be amended, only approved or rejected. The final recommendations and full details can be found on the LGBCE site at <http://www.lgbce.org.uk/all-reviews/south-west/wiltshire/wiltshire-unitary-authority-ua>. Once approved, the divisions will take effect for the next local elections in May 2021.

The final recommendations also cover the warding arrangements for Town and Parish Councils. The LGBCE has taken some of the Town Council's comments on board – the ward name (Corsham Ladbrook suggested by Wiltshire Councillor Phil Whalley) and the Pickwick boundary along the A4 (proposed by The Pickwick Association). The LGBCE has not changed the Valley Road boundary from its previous recommendation.

There will still be 20 Councillors but from May 2021 they will be divided as follows:

Corsham Gastard 1  
Corsham Ladbrook 8  
Corsham Neston 3  
Corsham Pickwick 8

A Summary Report of the proposed changes and Map of the Parish Warding Arrangements for Corsham are attached.

There is no opportunity to make further changes – either the recommendations get approved by Parliament or they do not.

- ii) Community Governance Review - As detailed previously, Wiltshire Council is again seeking expressions of interest for any changes to governance arrangements desired by parishes. Wiltshire Council is re-contacting all parishes

to ask them to examine the LGBCE recommendations, which include consequential changes to parish arrangements in many areas, to see if this has any bearing on the requests they have submitted or any lack of request. Wiltshire Council would need to be informed shortly if this was the case. At the August Town Council meeting, the Town Council *Resolved: 'That Wiltshire Council be informed that whilst the Town Council does not wish to request a CGR review at this time, it reserves the right to request a review in the future'*. It is not felt that the changes are significant enough to warrant a change to the previous resolution at this time.

*– for information and comment.*

24. Remembrance Parade and Service – Names of those Members attending the Remembrance Parade and/or morning Church Service on Sunday 10 November 2019 are requested – *names requested*.
25. Issues for Corsham Area Board Consideration (*Various minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
26. Authorisation of cheques and payments – A list will be available at the meeting.

**A Meeting of the Accounts Sub-committee will take place at 7.10pm.  
The Methuen (Town) Hall meeting will take place immediately after the  
Council meeting.**