

Minutes of the Council Meeting Held Remotely on Monday 8 February 2021

Present Councillor S Abbott (Chairman)
Councillors H Belcher, A Brown, A Crockford, T Ellis, N Farmer,
R Hopkinson, M Jackson, D Jarman, L Jefferson, S Moysey, M Wakeman
and A White

In Attendance Mrs K Gilby (Finance and Planning Officer)
Sgt R Marshall (Wiltshire Police)
D Martin (Chief Executive)

149/20 Apologies

Apologies had been received from Councillors R LeVar and G Sanders.

150/20 Public Question Time and Petitions

There were none.

151/20 Declarations of Interest

There were none.

152/20 Minutes of the Council Meeting held on 11 January 2021

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

153/20 Matters Arising from the above Minutes

There were no matters arising.

154/20 Policing and Community Safety

Sgt R Marshall presented a number of charts of crime statistics for Corsham and invited feedback. There were a number of comments and suggestions for showing the information more clearly. The Council was reassured that the crime rate in Corsham remained generally low. Sgt Marshall was thanked for his informative presentation.

Concerns were raised regarding drug related problems at Springfield Recreation Ground. These had been noticed and action would be taken. The Town Council also expressed concern over abuse Police had received during the Covid pandemic and assured Sgt Marshall that the vast majority of people supported all the work the Police were doing.

155/20 Chairman's Announcements

The Chairman attended two WALPA Meetings on 14 and 28 January and would attend another on 9 February 2021. A letter to MP's was being finalised regarding Wiltshire Council's lack of a five year housing land supply. A copy would be circulated to Councillors once finalised.

The Chairman, Chief Executive and Finance and Planning Officer had attended Local Plan Review Consultation Meetings.

The Chairman attended former Councillor Charles Fuller's funeral on 21 January. The service had been very moving.

The Chairman attended a Town Team Meeting on 22 January. The minutes had been circulated. A further opportunity to bid for funding had been identified and was being pursued. The Chief Executive had spoken to Devizes and Royal Wootton Bassett Town Councils about their railway station plans.

The Planning Inquiry for Land North of Bath Road commenced on 26 January. The Chairman attended and made representations on the Town Council's behalf. Councillors Farmer and Hopkinson also attended and made representations.

The Chairman attended a useful meeting with Box Parish Council on 26 January regarding working together on West Corsham as part of the Neighbourhood Plan.

On 5 February, the Chairman attended a helpful meeting with a representative of GreenSquare regarding neighbourhood planning, housing requirements for the Local Plan and public realm work in Newlands Road.

The Planning Inquiry for Land South of Westwells commenced on 8 February and would continue on 9 February.

156/20 Correspondence

- i) Members' Information Sheets Nos. 484 to 487 were noted.
- ii) Late correspondence – The frequency of the Members Information Sheet was discussed, and it was agreed that it should revert to fortnightly distribution.

157/20 Reports from Council Representatives Appointed to Outside Bodies

Councillor N Farmer informed the Council that he had attended and made representations to the Land North of Bath Road Planning Inquiry.

Councillor N Farmer informed the meeting that he had attended the Area Board Health and Wellbeing Group Meeting.

Councillor N Farmer informed the meeting that he had attended a Celebrating Age meeting with Wiltshire Music Centre.

158/20 Minutes of the Community Services Committee Meeting held on 20 January 2021

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

159/20 Matters Arising from the above Minutes

There were no matters arising.

160/20 Minutes of the Property and Amenities Committee Meeting held on 27 January 2021

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

161/20 Matters Arising from the above Minutes

There were no matters arising.

162/20 Minutes of the Council (Planning) Meeting held on 3 February 2021

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

163/20 Draft Calendar of Meetings 2021/22

The draft Calendar of Meetings 2021/22 was considered.

Resolved

That the Calendar of Meeting 2021/22 be approved.

164/20 Issues for Corsham Area Board Consideration (*Various minutes*)

Further to previous meetings, this regular agenda item asked the Town Council to identify issues for Area Board consideration. No new issues were raised.

165/20 Covid-19 Emergency Update, Recovery Plan

Updates included:

- The Chief Executive had attended a Cemetery Managers Meeting
- Groups that had been meeting in Lacock had been dispersed
- 57 schools in Wiltshire had been assisted
- Demand for the Wellbeing Hub had been steady but was reducing
- There were 340 active community groups
- The foodbanks were coping well
- Frontline workers were beginning to get the vaccine
- The Chief Executive and Head of Community Services would be reviewing and updating the Town Centre Recovery Plan.

The update was noted.

The Chairman thanked the Team at the Town Council for all their hard work.

Corsham Foodbank and Corsham Link were short of volunteers. This would be highlighted on social media.

166/20 Authorisation of cheques and payments

Accounts for Payment - Corsham Town Council - 8 February 2021

Online Banking Payments

Name	Amount
Salaries & Payments - CTC Staff	£19,680.42
Wiltshire Pension Fund - Pension Contribution for February 2021 (Bank Ref 048)	£6,648.27
HMRC - Tax & NI for January	£7,061.65
Methuen Hall Trust - Hire of Council Chamber for Office Space	£250.00
The Festive Lighting Company - Snowflake Christmas Light	£314.64
Matthew Tett - Story Town Competitions Book Token Prizes	£90.00
NALC - Seminar on Building Back Resilient Communities - 1 Delegate	£38.93
The Pound Arts - Sponsorship of Christmas Activity Trail	£1,000.00
James Long Mason - Cemetery Safety Inspections	£1,152.00
Kingfisher Visitor Guides - Advert in Welcome to Wiltshire Hotel Guide	£294.00
Hoare Lea - Sustainability Consultancy for New Workshop	£3,000.00
Workwear Express - Grounds Staff Clothing	£376.02
ID Verde - Grounds Maintenance Work	£1,865.41
Corsham Print - Social Distancing Boards, Newsletter Design, Community Awards Logo Design, Newsletter Printing	£1,424.00
Travis Perkins - Topsoil for Cemetery, Treated Boards and Steel Wool, Tape Measure, Bead Mould (for Notice Board), Timber (for Meriton Playground)	£185.37
Charles Wilson - Telehandler for Christmas Lights Removal	£483.75
Visit Wiltshire - Advertising Visitor Map, Trade Guide, Visitor Guide	£339.60

MA Music Leisure and Travel - Advertising Wiltshire Life	£492.00
Ultrawarm Ltd - Service fire Flat 1 Arnold House, fix immersion heater	£264.72
Alarms and Electrical - Annual Service for Intruder Alarm and Fire Alarm Arnold House	£327.60
Enterprise - Vehicle Hire for Grounds Staff	£717.44
Agripower Ltd - New Cemetery works	£71,273.58
Parklife UK - Repair Playground Equipment at Springfield	£5,748.00
M & P Engineering - Bench fixing Brackets	£120.00
Wiltshire Tool Hire - Hire of Tiller	£192.00
Newsquest - Free Parking Advert, January Advertising	£478.80
Corsham Area Heritage and Information Centre - Contribution to Electric A/H	£199.63
Charles Saunders - Cleaning Materials Guide Hut	£40.52
Screwfix - Grounds Staff Equipment and Tools	£477.93
Everbubbles via Etsy - Memorial Plaques for Memorial Trees	£209.93

Grants

Bleeding Nora	£470.00
The Pound Arts Trust	£500.00
Corsham Community Club	£1,000.00

Sub total

£126,716.21

Cheques/Internet Banking Paid Outside of Meeting

There were none

Payments Made by Direct Debit/Standing Order

West Mercia Energy - Public Conveniences Electricity	£48.10
West Mercia Energy - Guide Hut Electricity	£63.54
SGW Payroll - Monthly Payroll Processing	£47.04
Hills Waste - Waste Collections	£367.90
Excalibur (Bridge Solutions) - Monthly IT Support	£781.32
Mainstream Digital - Quarterly Line Rental	£62.28
UK Fuels - Fuel for Work Vehicles	£290.91
Vodafone - One Net Business Telephone/Mobile Charges	£472.78
Viking - Batteries, Anti Bac Wipes	£41.92
Peninsula - Employment Services	£361.18
PWLB Lending Facility - Loan repayment for the new cemetery	£3,709.94
SUB TOTAL	£6,246.91

TOTAL

£132,963.12

Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.30pm and closed at 8.40pm. There were no members of the public present.

CHAIRMAN

DATE