



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: towncouncil@corsham.gov.uk

www.corsham.gov.uk

9 August 2018

To: All Members of the Finance and Administration Committee – Councillors S Abbott, P Anstey, Mrs R Hopkinson, M Jackson, D Jarman, D Jones, R Le-Var, S Moysey, R Taylor.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Finance and Administration Committee will be held on Wednesday 15 August 2018 in the Town Hall at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Finance and Administration Committee Meeting held on 13 June 2018 - *for information only*.
5. Grant Applications (Third Round) – The grants scheme for 2018/19 is being publicised and four grant applications have been received for consideration at this meeting. Copies of the completed application forms are being sent to Committee members. The full applications, with supporting papers, can be viewed in the Town Hall during office hours and will also be available half-an-hour prior to the meeting.

The balances of the grants budgets for 2018/19 are as follows: Grants General (budget heading 102/1260) £6,150; Methuen Hall (budget heading 102/1261) £8,149; Arts Centre (budget heading 102/1265) £2,000. There are also earmarked reserves:

Grant Reserve Fund (budget heading EMR 347) £5,829, and Grant Tourism/CADT £2,500 (budget heading EMR 361).

There is a limit to how much the Council can spend where it has no specific Power. This is known as Section 137 expenditure and must be recorded separately in the Town Council's accounts. The limit for 2018/19 is £7.86 per registered elector, which equates to around £80,000. The Council is highly unlikely to reach this figure in any given year and spent £1,454 on Section 137 expenditure in 2017/18. Where grant applications are for activities funded through Section 137, they are identified below. There are none for this meeting.

Details of the grant applications are as follows:

Awarded	Requested	Applicant & Purpose	
		2017/18	2018/19
General Applications			
£0	£3,354 *part only	Corsham Youth Zone – Towards Friday night youth activity sessions (<i>see Minute F&A 06/18 and request below for funding in 2019/20</i>).	
£500	£500	Corsham Town Football Club – Towards a major overhaul of the tractor used for maintaining the ground.	
£500	£500	Peacock Arts Trail – Towards brochure and printing costs for the 2019 Peacock Arts Trail (<i>see request below for funding in 2019/20</i>).	
£500	£500	Corsham Town Bowls Club – Towards completion of the extension of the clubhouse to free up space for social activities (<i>see request below for funding in 2019/20</i>).	

Section 137 Applications

None for this meeting.

Requested for the 2019/20 Budget

£3,354 *part only	Corsham Youth Zone – Towards Friday night youth activity sessions (<i>see Minute F&A 06/18 and request above for funding in current year</i>).
£1,500	Peacock Arts Trail – Towards brochure and printing costs for the 2019 Peacock Arts Trail (<i>see request above for funding in current year</i>).

£10,000

Corsham Town Bowls Club – Towards complete re-levelling of the bowls green which is collapsing in places (*see request above for funding in current year*).

**£3,354 split over two years.*

- for consideration and decision.

6. Detailed Income and Expenditure Accounts (including the Town Hall) – To consider the financial report – *for review.*
7. New Cemetery Progress Report (*Minute F&A 16/17 and others*) – The Chief Executive will update the Committee on progress with the new cemetery and the next steps – *for information.*