

4 June 2020

To: All Councillors

Dear Councillor

An informal meeting of the Finance and Administration Committee will be held remotely on Microsoft Teams on Wednesday 10 June 2020 commencing at 2.00pm. All Members of the Council are invited to participate online or via telephone. A meeting protocol has been issued separately.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.

2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the Notes of the Finance and Administration Committee Meeting held on 13 May 2020 – *for information only*.

4. Grant Applications (Second Round) – The grants scheme for 2020/21 is being publicised and one grant application has been received for consideration at this meeting. Copies of the completed application forms are being sent to all Councillors.

The balances of the grants budgets for 2020/21 are as follows: Grants General/Section 137 (budget heading 102/1260 and 102/1262) £9,500; Methuen Hall (budget heading 102/1261) £8,000; Arts Centre (budget heading 102/1265) £2,000; Corsham Youth Zone (budget heading 102/1266) £3,500; Peacock Arts Trail (budget heading 102/1267) £750; There is also an earmarked reserve: Grant Tourism/CADT £2,500 (budget heading EMR 361).

There is a limit to how much the Council can spend where it has no specific power. This is known as Section 137 expenditure and must be recorded separately in the Town Council's accounts. The limit for 2020/21 is £8.32 per registered elector, which equates to over £85,000. The Council is highly unlikely to reach this figure in any given year and spent £500 on Section 137 expenditure in 2019/20. Where grant applications are for activities funded through Section 137, they are identified below.

Details of the grant applications are as follows:

Awarded 2019/20	Requested 2020/21	Applicant & Purpose
General Applications		
£0	£149.99	Souper Friday – Towards a chest freezer to freeze food given to them by the Co-op Food Share Scheme so that full use can be made of the food they receive.