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5 January 2021

To: All Members of Corsham Town Council as Trustees of The Methuen (Town) Hall

Dear Councillor

The Methuen (Town) Hall – Registered Charity No 222278

The next meeting of the Charity will be held on Monday 11 January 2021 via MS Teams, commencing at the rise of the Meeting of Corsham Town Council, which is to be held earlier in the evening.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

### AGENDA

1. Apologies
2. Declarations of Interest  

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
3. Minutes of the Meeting of the Trustees held on 14 December 2020 – *attached*.
4. Matters Arising from the above Minutes – *for information only*.
5. Budget 2021/22 (*Minutes P&A 16/20 and F&A 7/20*) – with reference to the reports to the Property and Amenities Committee on 25 November 2020 and the Finance and Administration Committee on 16 December 2020 the draft budget for 2021/22 is attached to the Council Agenda.

*Recommendation:*

That the 2021/22 Methuen Hall budget be approved.

6. Authorisation of Cheques and Payments – *a list will be available at the meeting*.