

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
Held on Monday 10 June 2013**

**Present** Councillor Mrs R Hopkinson (Chairman)  
Councillors P Anstey, A Bosley, J Fraser, C Fuller, Mrs A Lock, P Pearson,  
N Pocock, R Taylor, M Simpkins, P Whalley, Mrs J Yeatman.

**In Attendance** P Biggins (Deputy Town Clerk)  
A Care (Press)  
D Martin (Town Clerk)

**MH 06/13 Apologies**

Apologies were received from Councillors Ms L Bray, M Jackson and  
Mrs M Wakeman.

**MH 07/13 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's  
Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 08/13 Minutes of the Meeting of the Trustees held on 13 May 2013**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 09/13 Matters Arising from the above Minutes**

**Resolved**

There were no matters arising.

**MH 10/13 Independent Examiners Report and Accounts for 2012/13**

**Resolved**

That the independent examiner's report and accounts for 2012/13 be  
approved.

**MH 11/13 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Open/Close/Clean	£492.91
ES Electrical - New vacuum cleaner	£199.40
Bath Spa University - Reimbursement of overpayment - Hall Hire	£216.80
Zurich Municipal - VAT on Lift inspection	£51.55
DCK Beavers Ltd - Preparation of Methuen Hall	
Trust Accounts	£180.00
PHS Compliance - Six Monthly Legionella Monitoring	£600.00
Hills Waste - Waste collection	£0.60

<b>Cheques</b>	<b>£</b>	<b>Cheque No</b>
There were none		

**Sub-total** **£1,741.26**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Sub-total** **£0.00**

**Payments made by Direct Debit**

EON -Town Hall Gas Supply	£35.00
Wiltshire Council - Non Domestic Rates	£160.00

**Sub-total** **£195.00**

**TOTAL** **£1,936.26**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.57pm and closed at 8.59pm. There were two members of the public present.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
DATE