

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 11 November 2013**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors A Bosley, Ms L Bray, J Fraser, C Fuller, N Holder, D Jarman,
D Jones, Mrs A Lock, N Pocock, M Simpkins, R Taylor, Mrs I Thompson,
Mrs M Wakeman P Whalley, Mrs J Yeatman

In Attendance Mrs M Jones (Administrative Officer)
D Martin (Town Clerk)

MH 34/13 Apologies

Apologies were received from Councillor P Anstey, M Jackson, Miss M Morgan and P Pearson

MH 35/13 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 36/13 Minutes of the Meeting of the Trustees held on 14 October 2013

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 37/13 Matters Arising from the above Minutes

There were no matters arising.

MH 38/13 Authorisation of Cheques and Payments

Online Banking Payments

Name	£
Corsham Town Council - Open/Close/Clean	£546.00
Beazer Electrical - Repairs and Maintenance	£10.20
Standbrook Guides Ltd - Advertising of Town Hall	£306.00
Wiltshire Council - Premises Licence Fee	£180.00
Ultra Warm - 11 Convector Heaters Serviced/Breakdown Callout	£727.92
The Consortium - New Lincat Electric Oven for Town Hall	£1,499.99
Hills Waste Solutions Ltd - Recycling Waste	£22.36

		Cheque No
Bristol Wessex Water - Water Charges	£483.89	803
Sub-total	£3,776.36	
Cheques / IB Transfers Paid Outside of Meeting		
There were none		
Sub-total	£0.00	
Payments made by Direct Debit		
EON -Town Hall Gas Supply	£35.00	
Wiltshire Council - Non Domestic Rates	£160.00	
Sub-total	£195.00	
TOTAL	<u>£3,971.36</u>	

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.47pm and closed at 8.49pm. There were no members of the public present.

CHAIRMAN

DATE