

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
Held on Monday 12 August 2013**

**Present** Councillor Mrs R Hopkinson (Chairman)  
Councillors P Anstey, Ms L Bray, J Fraser, N Holder, M Jackson, D Jarman,  
Mrs A Lock, P Pearson, N Pocock, R Taylor, Mrs I Thompson, Mrs M Wakeman

**In Attendance** Mrs M Jones (Administration Officer)  
D Martin (Town Clerk)

**MH 18/13 Apologies**

Apologies were received from Councillors A Bosley, C Fuller, Mrs M Morgan,  
M Simpkins and P Whalley.

**MH 19/13 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code  
of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 20/13 Minutes of the Meeting of the Trustees held on 8 July 2013**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 21/13 Matters Arising from the above Minutes**

There were no matters arising.

**MH 22/13 Authorisation of Cheques and Payments**

**Online Banking Payments**

Corsham Town Council - Open/Close/Clean	£536.17
Beazer Electrical - Light Bulbs for Emergency Lights in Town Hall	£19.44
Hills Waste Solutions Ltd - Waste Recycling Collection	£28.74
Travis Perkins - Town Hall Refurbishments	£27.77

**Cheques**

There were none

**Sub-total** **£612.12**

**Cheques / IB Transfers Paid Outside of Meeting**

Kone - VAT not paid on Invoice 812100013 last month £178.46 IB

Bath Spa University - Transfer of £200 Deposit Back to  
University £200.00 IB

**Sub-total** **£378.46**

**Payments made by Direct Debit**

EON -Town Hall Gas Supply £35.00

British Gas - Electricity Supply £660.52

Wiltshire Council - Non Domestic Rates £160.00

Viking Direct - Caretakers Consumables £144.56

**Sub-total** **£1,000.08**

**TOTAL** **£1,990.66**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.40pm and closed at 8.41pm. There was one member of the public present.

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CHAIRMAN

\_\_\_\_\_  
DATE