

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 12 May 2014**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, Ms L Bray, J Fraser, N Holder, M Jackson, D Jarman,
D Jones, Mrs A Lock, Mrs M Morgan, N Pocock, M Simpkins, R Taylor,
Mrs I Thompson, Mrs M Wakeman, P Whalley

In Attendance Mrs M Jones (Administration Officer)
D Martin (Town Clerk)

MH 01/14 Apologies

Apologies were received from Councillors P Anstey, A Bosley, C Fuller and P Pearson.

MH 02/14 Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2).

There were none.

MH 03/14 Minutes of the Meeting of the Trustees held on 14 April 2014

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 04/14 Matters Arising from the above Minutes

There were no matters arising.

MH 05/14 Authorisation of Cheques and Payments

Online Banking Payments

Name

| | |
|---|-----------|
| Corsham Town Council - Open/Close/Clean | £441.17 |
| Beazer Electrical - Replace Emergency Light in Town Hall Entrance | £290.04 |
| Travis Perkins - Repairs and Maintenance | £40.16 |
| PHS Compliance - Service Contracts | £265.20 |
| Zurich Insurance - Annual Insurance Premium | £5,708.42 |
| Method Publishing - Advertising in Cotswold Service Guide | £156.00 |
| Dentons Directory - Town Hall Advertising | £189.60 |
| Geze - Service Contract for Automatic Doors | £174.00 |

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|---|-------------------------|-----|
| Cheques | | |
| Sheargolds - Piano Cover | £289.00 | 806 |
| Hydrotech Window Cleaning Ltd - Service Contract | £85.00 | 807 |
| Mega-Rod - CCTV Survey of Town Hall Drains | £600.00 | 809 |
| Bristol Wessex Water - Water Charges | £638.63 | 810 |
| Sub-total | £8,238.59 | |
| Cheques / IB Transfers Paid Outside of Meeting | | |
| There were none | | |
| Sub-total | £0.00 | |
| Payments made by Direct Debit | | |
| EON -Town Hall Gas Supply | £344.00 | |
| Wiltshire Council - Non Domestic Rates | £162.80 | |
| Sub-total | £506.80 | |
| TOTAL | <u>£8,745.39</u> | |

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.00pm and closed at 9.01pm. There were no members of the public present.

CHAIRMAN

DATE