

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 13 May 2013**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors P Anstey, A Bosley, Ms L Bray, J Fraser, C Fuller, M Jackson,
Mrs A Lock, P Pearson, N Pocock, R Taylor, M Simpkins, Mrs M Wakeman,
P Whalley

In Attendance P Biggins (Deputy Town Clerk)
D Martin (Town Clerk)

MH 01/13 Apologies

Apologies were received from Councillor Mrs J Yeatman.

MH 02/13 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 03/13 Minutes of the Meeting of the Trustees held on 8 April 2013

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 04/13 Matters Arising from the above Minutes

Resolved

There were no matters arising.

MH 05/13 Authorisation of Cheques and Payments

Resolved

That the accounts be authorised for payment.

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£562.12
ES Electrical - Works in lift shaft	£123.42
Zurich Municipal PLC - Annual Insurance Premium	£5,637.56
Ultra-Warm - Repairs to central heating boiler	£483.89
Geze - Service of Automatic Doors	£174.00
Beazer Electrical - Office heater/ventilation in Archive Room	£714.00
PHS Compliance - Legionella monitoring	£242.80
Dentons Directories Ltd - Advertisement	£182.40
Hills Waste - Waste recycling collection	£44.12

Cheques

Bristol Wessex Billing Services Ltd - Town Hall water supply	£317.18
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Sub-total **£8,481.49**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Sub-total **£0.00**

Payments made by Direct Debit

British Gas - Electricity Supply	£874.42
British Gas - Gas Supply	£1,913.96
Wiltshire Council - Non Domestic Rates	£160.00
Hills Waste - Waste recycling collection	£44.12
Viking Direct - Caretaker consumables	£181.78

Sub-total **£3,174.28**

TOTAL **£11,655.77**

The Meeting commenced at 9.03pm and closed at 9.05pm. There were three members of the public present at the meeting.

CHAIRMAN

DATE