

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
Held on Monday 13 October 2014**

**Present** Councillor Mrs R Hopkinson (Chairman)  
Councillors S Abbott, P Anstey, Ms L Bray, J Fraser, D Jarman, D Jones,  
Mrs A Lock, Ms M Morgan, P Pearson, N Pocock, M Simpkins, Mrs I Thompson,  
Mrs M Wakeman, P Whalley

**In Attendance** Mrs M Jones (Head of Finance and Administration)  
D Martin (Chief Executive)

**MH 27/14 Apologies**

Apologies were received from Councillors C Fuller, N Holder, M Jackson and R Taylor

**MH 28/14 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 29/14 Minutes of the Meeting of the Trustees held on 8 September 2014**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 30/14 Matters Arising from the above Minutes**

There were no matters arising.

**MH 31/14 Authorisation of Cheques and Payments**

Corsham Town Council - Open/Close/Clean	£458.64
Geze - Investigate Fault and Repair Automatic Doors	£156.00
Wiltshire Council - Premises Licence	£180.00
Stansbrook Guides Ltd - Methuen Hall Advertising in Residents Guide	£336.00
Ultra Warm Ltd - Attend to fault with programmer	£72.00
GEZE - New UPS unit for automatic door	£799.78
Ultra Warm Ltd - Replace controller set up for all heating	£1,029.12

<b>Cheques</b>		<b>Cheque No</b>
Hydrotech - Town Hall Window Cleaning	£95.00	812
Keba Keba Ltd - Internal Painting of Town Hall Main Doors	£120.00	813
<b>Sub-total</b>	<b>£3,246.54</b>	
<b>Cheques / IB Transfers Paid Outside of Meeting</b>		
<b>Sub-total</b>	<b>£0.00</b>	
<b>Payments made by Direct Debit</b>		
EON -Town Hall Gas Supply	£164.00	
Wiltshire Council - Non Domestic Rates	£164.00	
<b>Sub-total</b>	<b>£328.00</b>	
 <b>TOTAL</b>	 <b><u>£3,574.54</u></b>	

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 9.28pm and closed at 9.29pm. There were no members of the public present.

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CHAIRMAN

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DATE