

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 9 December 2013**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors P Anstey, Ms L Bray, J Fraser, N Holder, M Jackson, D Jarman,
D Jones, Mrs A Lock, Miss M Morgan, P Pearson, N Pocock, M Simpkins,
Mrs I Thompson, Mrs M Wakeman, P Whalley

In Attendance A Care (Press)
Mrs M Jones (Administrative Officer)
Mrs N Kenna (Transcoco)
D Martin (Town Clerk)
Mrs J Webb (Transcoco)

MH 39/13 Apologies

Apologies were received from Councillors C Fuller, R Taylor, Mrs J Yeatman.

MH 40/13 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 41/13 Minutes of the Meeting of the Trustees held on 11 November 2013

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 42/13 Matters Arising from the above Minutes

There were no matters arising.

MH 43/13 Authorisation of Cheques and Payments

Online Banking Payments

Corsham Town Council - Open/Close/Clean	£537.27
CTC - Reimburse for Viking Payment Taken from Wrong Account	£41.88
Beazer Electrical - Various Electrical Work in Town Hall	£1,074.00
Ultra Warm Ltd - Fit and Replace Central Heating Pump	£1,077.40
Visit Wiltshire - Advertising the Methuen Hall in Wedding Edition	£146.88
PHS - Service Contracts	£265.20
Hills Waste Solutions - Waste Recycling	£22.36

Cheques

There were none

Sub-total **£3,164.99**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Sub-total **£0.00**

Payments made by Direct Debit

EON -Town Hall Gas Supply	£344.00
Wiltshire Council - Non Domestic Rates	£160.00
British Gas - Electricity Bill	£766.74
Sub-total	£1,270.74

TOTAL **£4,435.73**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.50pm and closed at 8.51pm. There were two members of the public present.

CHAIRMAN

DATE