

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 9 February 2015**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, J Fraser, M Jackson, D Jarman, D Jones,
P Pearson, N Pocock, M Simpkins, R Taylor, Mrs I Thompson, Mrs M Wakeman,
P Whalley

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 48/14 Apologies

Apologies were received from Councillors A Bosley, Ms L Bray, C Fuller, N Holder,
Mrs A Lock and Miss M Morgan.

MH 49/14 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 50/14 Minutes of the Meeting of the Trustees held on 12 January 2015

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 51/14 Matters Arising from the above Minutes

There were no matters arising.

MH 52/14 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£387.85
Corsham Town Council - Transfer of Funds Paid in Error on 12/7/2014	£60.00
Performing Rights Society Ltd - Music Licence for Town Hall	£128.63

Transcoco - Hall Hire Deposit Returned	£25.00	
Travis Perkins - Repairs and Maintenance	£44.65	
Zurich Insurance - Premium Update With Regards to Buildings Valuation	£65.39	
AGM - Annual Maintenance of Water Pressurisation Unit	£268.21	
PHS Compliance - Water Monitoring (August & September 2014)	£530.40	
Screwfix/B&Q – 3-Tread Step Ladder, Brackets, Toilet Roll Holders	£67.83	
Cheques		Cheque No
Spring Spirit - Methuen Hall Advertising Jan - Dec 2015	£76.00	816
Cowan Land & Survey - Insurance Valuation of Methuen Hall	£300.00	817
Hydrotech Window Cleaning	£95.00	818
Sub-total	£2,048.96	
Cheques / IB Transfers Paid Outside of Meeting		
There were none		
Sub-total	£0.00	
Payments made by Direct Debit		
EON -Town Hall Gas Supply	£455.00	
Wiltshire Council - Non Domestic Rates	£164.00	
Viking - Caretakers Consumables/Toilet Cleaner/Paper Towels/Gloves	£164.15	
Sub-total	£783.15	
TOTAL	<u>£2,832.11</u>	

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.45pm and closed at 8.46pm. There were no members of the public present.

CHAIRMAN

DATE