

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 13 January 2020**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, N Farmer, R Hopkinson, M Jackson, D Jarman,
D Jones, R LeVar, S Moysey, G Sanders, M Wakeman, A White and
C Woodward

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 37/19 Apologies

Apologies were received from Councillors L Bray and C Fuller.

MH 38/19 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 39/19 Minutes of the Meeting of the Trustees held on 9 December 2019

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 40/19 Matters Arising from the above Minutes

There were no matters arising.

MH 41/19 Budget 2020/21 (*Minutes P&A 49/19 and F&A 22/19*)

With reference to the reports to the Property and Amenities Committee on 4 December 2019 and the Finance and Administration Committee on 11 December 2019 the draft budget for 2020/21 was considered.

Resolved

That the 2020/21 Methuen Hall budget be approved.

MH 42/19 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£692.99
IWS Water Hygiene - Water Testing December - January	£589.36
R J Harte - Repair to Cistern in Ladies Toilet at Town Hall	£165.00
Charles Saunders - Caretakers Items	£62.82
Cathedral Leasing Ltd - Supply of Hygiene Services	£182.52
Corsham Hardware - 2 x Toilet Roll Holders	£10.49
Amazon - Cables Ties	£4.50
Langley Nurseries - Winter Hanging Baskets and Planted Troughs	£206.40
PPL PRS Ltd - Music Licence for Town Hall	£297.86

Cheques

There are none for this meeting

Sub-total **£2,211.94**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates	£189.00
West Mercia Energy - Electricity	£386.92
West Mercia Energy - Gas	£308.71
Hills Waste Solutions Ltd - Duty of Care Annual Charge	£9.60

Sub-total **£894.23**

TOTAL **£3,106.17**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.55pm and closed at 8.57pm. There were no members of the public present.

CHAIRMAN

DATE