

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 8 January 2018**

Present Mrs R Hopkinson, S Abbott, Miss T Alberga, P Anstey, Miss L Bray, C Fuller,
M Jackson, D Jarman, D Jones, S Moysey, N Pocock, Mrs G Sanders,
Mrs A White and Mrs C Woodward

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)
S Lodge (KIK Radio)

MH 42/17 Apologies

Apologies were received from Councillors R Le-Var, R Taylor and Mrs M Wakeman.

MH 43/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 44/17 Minutes of the Meeting of the Trustees held on 11 December 2017

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 45/17 Matters Arising from the above Minutes

There were no matters arising.

MH 46/17 Budget 2018/19 (*Minutes P&A 49/17 and F&A 39/17*)

With reference to the reports to the Property and Amenities Committee on 15 November 2017 and the Finance and Administration Committee on 6 December 2017 the draft budget for 2018/19 attached to the Council Agenda, was considered.

Resolved

That the 2018/19 Methuen Hall budget be approved.

Authorisation of Cheques and Payments**Online Banking Payments****Name**

Corsham Town Council - Open/Close/Clean	£394.14
Reimburse Corsham Town Council for Invoice Paid from CTC Account	£299.11
IWS Water Hygiene - Water Hygiene Service Contract	£170.10
Alarms & Electricals - Annual Service Charge 1/1/18 to 31/12/18	£312.00
Beazer Electrical - Supply & Fit New Water Heater in Main Office	£192.00
Charles Saunders - Caretakers Consumables	£83.95
Travis Perkins - Decorating Items for Chamber	£44.17
Baker & Baker - Decorating Items for Chamber	£23.25
Trade Point Express - Paint for Chamber	£26.70
Cathedral Leasing - Supply of Hygiene Services to Town Hall	£182.52

Cheques

Water2Business - Town Hall Water	£373.20	839
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Sub-total**£2,101.14****Cheques / IB Transfers Paid Outside of Meeting**

Wiltshire Council - Premises Licence Certificate	£10.50
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Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates	£180.00
West Mercia Energy - Electricity	£335.23
West Mercia Energy - Gas	£0.00
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.44

Sub-total**£569.67****Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.50pm and closed at 8.52pm. There were two members of the public present at the start of the meeting and one at the end.

 CHAIRMAN

 DATE