

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 12 August 2019**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, L Bray, N Farmer, C Fuller, R Hopkinson, M Jackson,
D Jones, R Le Var, S Moysey, G Sanders, M Wakeman and A White

In Attendance Mrs M Jones (Head of Finance & Administration)
Mrs R Sellens (Finance & Administration Assistant)

MH 12/19 Apologies

Apologies were received from Councillors T Alberga, D Jarman and N Pocock.

MH 13/19 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 14/19 Minutes of the Meeting of the Trustees held on 8 July 2019

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 15/19 Matters Arising from the above Minutes

There were no matters arising.

MH 16/19 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£853.58
Langley Nurseries - Flowering Troughs and Hanging Baskets	£384.00
Ultra Warm Ltd - Town Hall Heater/Boiler Service and Repairs	£1,001.21
Caroline Meakin - Clean and Re-Glue Loose Joints of 4 x Chamber Chairs	£40.00
Corsham Hardware - Caretakers Consumables	£19.95

Visit Wiltshire - Advertising Town Hall as a Wedding Venue	£87.00
Charles Saunders - Toilet Paper, Paper Towels and Toilet Cleaner	£94.89
Cheques	
There were none	
Sub-total	£2,480.63
Cheques / IB Transfers Paid Outside of Meeting	
Perfect Rooms - Curtain Holdbacks for New Town Hall Curtains	£551.07
Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£189.00
West Mercia Energy - Electricity	£299.11
West Mercia Energy - Gas	£141.09
Hills Waste Solutions Ltd - Duty of Care Annual Charge	£9.60
Sub-total	£1,189.87
TOTAL	<u>£3,670.50</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.50pm and closed at 8.51pm. There were no members of the public present.

CHAIRMAN

DATE