

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 12 March 2018**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, Miss L Bray, N Farmer, M Jackson,
D Jarman, D Jones, R LeVar, S Moysey, N Pocock, Mrs G Sanders, R Taylor,
Mrs A White and Mrs C Woodward

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 53/17 Apologies

Apologies were received from Councillors Miss T Alberga, C Fuller and Mrs M Wakeman.

MH 54/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 55/17 Minutes of the Meeting of the Trustees held on 12 February 2018

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 56/17 Matters Arising from the above Minutes

There were no matters arising.

MH 57/17 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean £496.33

Beazer Electricals - New Spot Lighting to Chamber Room,
Electrical Remedial Work Carried Out to Town Hall £2,707.14

Charles Saunders - Toilet Cleaner, 3ply Toilet Tissue, Paper Towels	£69.85
Ultra Warm - Boiler Repair to Town Hall Kitchen Hot Water System	£179.04
Viking - Stainless Steel CAT Urn, 8ltr capacity	£64.42
Whitehorse Tints Ltd - Safety Film for Town Hall Windows	£240.00
Langley Nurseries - Winter Hanging Baskets for Town Hall	£86.40

Cheques

There were none

Sub-total **£3,843.18**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates	£180.00
West Mercia Energy - Electricity	£323.14
West Mercia Energy - Gas Supply July 2017 to February 2018	£1,214.95
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.43

Sub-total **£1,772.52**

TOTAL **£5,615.70**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.40pm and closed at 8.41pm. There was one member of the public present.

CHAIRMAN

DATE