

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 10 October 2016**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, Ms L Bray, N Farmer, J Fraser, M Jackson, D Jarman,
P Pearson, N Pocock, M Simpkins, Mrs I Thompson, Mrs M Wakeman

In Attendance M Head (KIK Radio)
Mrs M Jones (Head of Finance and Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)

MH 27/16 Apologies

Apologies were received from Councillors P Anstey, C Fuller, D Jones,
Mrs A Lock, J Mitchell, Miss M Morgan, R Taylor and P Whalley.

MH 28/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 29/16 Minutes of the Meeting of the Trustees held on 12 September 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 30/16 Matters Arising from the above Minutes

There were no matters arising.

**MH 31/16 Authorisation of Cheques and Payments
Online Banking Payments**

Name	£
Corsham Town Council - Open/Close/Clean	£546.48
Consortium - Cleaning Products for Hall	£57.70
Wiltshire Council - Annual Fee for Premises Licence	£180.00
IWS Water Hygiene - Quarterly Water Testing 1/9/2016 to 30/11/2016	£136.50

Standbrook Guides Ltd - Annual Advertising of Town Hall for 2017	£384.00
Travis Perkins - Repairs to Town Hall Window	£26.14
Visit Wiltshire - Advertising Town Hall as a Wedding Venue	£163.20
Cheques	
There were none	
Sub-total	£1,494.02
Cheques / IB Transfers Paid Outside of Meeting	
There were none	
Sub-total	£0.00
Payments made by Direct Debit	
Wiltshire Council - Non Domestic Rates	£169.00
West Mercia Energy - Town Hall Gas Supply	£49.36
Sub-total	£218.36
TOTAL	<u>£1,712.38</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.24pm and closed at 8.25pm. There were no members of the public present.

CHAIRMAN

DATE