

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 11 December 2017**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, Miss L Bray, N Farmer, M Jackson, D Jarman,
D Jones, R Le-Var, S Moysey, N Pocock, Mrs G Sanders, R Taylor and
Mrs C Woodward

In Attendance K Gaskin (Corsham Health & Wellbeing Group)
Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)
S Lodge (KIK Radio)

MH 37/17 Apologies

Apologies were received from Councillors Miss T Alberga, Mrs K Duckhouse,
C Fuller, J Maloney, Mrs M Wakeman and Mrs A White.

MH 38/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 39/17 Minutes of the Meeting of the Trustees held on 13 November 2017

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 40/17 Matters Arising from the above Minutes

There were no matters arising.

**MH 41/17 Authorisation of Cheques and Payments
Online Banking Payments**

Name

Corsham Town Council - Open/Close/Clean £394.14

Corsham Town Council - Reimburse Methuen Trust for
Henry Vacuum Bought on Charge Card £124.99

Travis Perkins - Decorating Items for Council Chamber	£57.51
Charles Saunders - Caretakers Consumables	£105.84
GEZE - Service of automatic doors at Town Hall	£174.00
Baker & Baker - Items for Council Chamber Decorating	£36.56
Electrical Condition Report of Fixed Wiring at Town Hall	£672.00
Bath Piano Workshop - Piano Tuning	£45.00

Cheques

There were none

Sub-total **£1,610.04**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non Domestic Rates	£180.00
West Mercia Energy - Electricity	£314.62
West Mercia Energy - Gas	£0.00
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.44

Sub-total **£549.06**

TOTAL **£2,159.10**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.27pm and closed at 8.28pm. There was one member of the public present.

CHAIRMAN

DATE