

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 11 September 2017**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, Miss T Alberga, P Anstey, Ms L Bray, N Farmer,
M Jackson, D Jarman, D Jones, S Moysey, N Pocock, R Taylor and
Mrs A White

In Attendance M Head (Corsham Institute)
Mrs M Jones (Head of Finance and Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)

MH 22/17 Apologies

Apologies were received from Councillors Mrs K Duckhouse, C Fuller, R Le-Var,
R Preen and Mrs M Wakeman.

MH 23/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 24/17 Minutes of the Meeting of the Trustees held on 14 August 2017

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 25/17 Matters Arising from the above Minutes

There were no matters arising.

MH 26/17 Authorisation of Cheques and Payments

Online Banking Payments

Name	
Corsham Town Council - Open/Close/Clean	£530.40
Corsham Town Council - Reimburse Items Bought on the C/Card	£105.41
Newsquest Media Group - Advertising Town Hall Wedding Venue	£144.00
Charles Saunders - Caretakers Consumables	£80.00

Visit Wiltshire - Entry into Visitor Guide 2018, Town Hall Weddings	£87.00
Viking - Caretakers Consumables Invoice on Accounts for last Month (Direct Debt Cancelled by Viking)	£68.36

Cheques

There were none

Sub-total **£1,015.17**

Cheques/IB Transfers Paid Outside of Meeting

Payments made by Direct Debit

Wiltshire Council - Non Domestic Rates	£180.00
West Mercia Energy - Electricity	£250.87
West Mercia Energy - Gas	£0.00
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.44

Sub-total **£485.31**

TOTAL **£1,500.48**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.23 pm and closed at 8.25pm. There were no members of the public present.

CHAIRMAN

DATE