

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 12 December 2016**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, Ms L Bray, J Fraser, C Fuller, M Jackson, D Jarman,
D Jones, P Pearson, N Pocock, M Simpkins, Mrs I Thompson,
Mrs M Wakeman and P Whalley.

In Attendance Mrs M Jones (Head of Finance and Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)

MH 37/16 Apologies

Apologies were received from Councillors P Anstey, N Farmer and J Mitchell.

MH 38/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 39/16 Minutes of the Meeting of the Trustees held on 14 November 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 40/16 Matters Arising from the above Minutes

There were no matters arising.

MH 41/16 Authorisation of Cheques and Payments

Online Banking Payments

Name	£
Corsham Town Council - Open/Close/Clean	£527.47
JACS UK Ltd - Plates for Town Hall Letterbox	£157.68
Bath Piano Workshop - Piano Tuning	£45.00
Alarms & Electrical - Annual Service of Intruder Alarm	£84.00
Geze - Automatic Door Service	£174.00

Performing Rights Society Ltd - Music Licence Charges	£254.64
Corsham Hardware - Maintenance and Caretakers Items Sept-Dec 2016	£105.25
Charles Saunders - Paper Towels for Town Hall	£48.52
Stonehouse Clinic - Refund Due to Cancellation of Pilates Classes Midway Through September	£98.60
Creative Office Interiors - Deposit for Refurbishment of Ladies Toilets	£7,073.28
Cheques	
There were none	
Sub-total	£8,568.44
Cheques / IB Transfers Paid Outside of Meeting	
There were none	
Payments made by Direct Debit	
Wiltshire Council – Non-Domestic Rates	£169.00
West Mercia Energy - Town Hall Gas Supply September and October	£94.69
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£52.08
Sub-total	£381.77
TOTAL	<u>£8,950.21</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.17pm and closed at 8.20pm. There were no members of the public present.

CHAIRMAN

DATE