

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held remotely on Monday 14 December 2020**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, H Belcher, A Brown, A Crockford, T Ellis,
N Farmer, R Hopkinson, M Jackson, D Jarman, R LeVar, S Moysey,
G Sanders and A White

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 26/20 Apologies

No apologies had been received.

MH 27/20 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 28/20 Minutes of the Meeting of the Trustees held on 9 November 2020

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 29/20 Matters Arising from the above Minutes

There were no matters arising.

MH 30/20 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Cleaning Town Hall	£456.36
Corsham Roofing & Building Co - Repairs to Town Hall Roof	£520.00

Alarms & Electrical Ltd - Replace Batteries in Emergency Exit Signs	£192.00
Alarms & Electrical Ltd - Annual Service Charge for Intruder Alarm/Lighting	£327.60
Ultra Warm Ltd - Investigate Heating Alarm on Control Panel and Reset	£168.00
Visit Wiltshire - Advertise Town Hall as a Venue Nov 2020 - Oct 2021	£166.08
Cheques	
There were none	
Sub-total	£1,830.04
Cheques / IB Transfers Paid Outside of Meeting	
Corsham Roofing & Building Co - Scaffolding for Town Hall Roof Repairs	£3,500.00
Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£0.00
West Mercia Energy - Gas	£228.24
West Mercia Energy - Electricity	£269.90
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
Sub-total	£4,007.74
TOTAL	<u>£5,837.78</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.04pm and closed at 9.05pm. There were no members of the public present.

CHAIRMAN

DATE