

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held remotely on Monday 14 September 2020**

**Present** Councillor S Abbott (Chairman)  
Councillors P Anstey, H Belcher, L Bray, A Crockford, T Ellis,  
N Farmer, R Hopkinson, M Jackson, D Jarman, R LeVar, S Moysey,  
G Sanders, A White, C Woodward

**In Attendance** D Martin (Chief Executive)  
R Sellens (Finance and Administration Assistant)

**MH 12/20 Apologies**

Apologies were received from Councillors A Brown and C Fuller.

**MH 13/20 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 14/20 Minutes of the Meeting of the Trustees held on 10 August 2020**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 15/20 Matters Arising from the above Minutes**

There were no matters arising.

**MH 16/20 Authorisation of Cheques and Payments for September 2020**

<b>Online Banking Payments</b>	
<b>Name</b>	
Corsham Town Council - Cleaning Town Hall	£456.36
Charles Saunders - Caretakers Consumables	£81.67
AGM - Investigate Fault on the Pressurisation Unit	£369.60
Ultra Warm Ltd - Call Out to Check Pressurisation Unit	£60.00
Smartech Energy - Energy Efficiency Lighting	£4,818.74

IWS Water Hygiene - Water Testing in Town Hall	£589.36
<b>Cheques</b>	
There were none	
<b>Sub-total</b>	<b>£6,375.73</b>
<b>Cheques / IB Transfers Paid Outside of Meeting</b>	
There were none	
<b>Payments made by Direct Debit</b>	
Wiltshire Council - Non Domestic Rates	£0.00
West Mercia Energy - Gas	£69.54
West Mercia Energy - Electricity	£243.42
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
<b>Sub-total</b>	<b>£322.56</b>
<b>TOTAL</b>	<b><u>£6,698.29</u></b>

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.36pm and closed at 8.37pm. There were no members of the public present.

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CHAIRMAN

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DATE