

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 8 August 2016**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors Miss L Bray, N Farmer, J Fraser, D Jones, Mrs A Lock,
J Mitchell, P Pearson, N Pocock, M Simpkins, R Taylor, Mrs I Thompson,
Mrs M Wakeman and P Whalley

In Attendance Mrs D Johnston (Finance Assistant)
Mrs M Jones (Head of Finance and Administration)
Mrs S Thomas (Head of Community Services)

MH 17/16 Apologies

Apologies were received from Councillors S Abbott, P Anstey, C Fuller,
M Jackson and D Jarman.

MH 18/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 19/16 Minutes of the Meeting of the Trustees held on 11 July 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 20/16 Matters Arising from the above Minutes

There were no matters arising.

MH 21/16 Authorisation of Cheques and Payments

**Online Banking Payments
Name**

Corsham Town Council - Open/Close/Clean	£451.44
Charles Saunders - Toilet Paper and Paper Towels	£147.35
Alarms & Electrical - Emergency Light Repair to Front Door	£102.08

Ultra Warm Ltd - Town Hall Boiler Servicing	£192.00
Visit Wiltshire - Advertising the Town Hall as a Wedding Reception Venue	£87.00
Wedding Daze Directory - Advertising the Town Hall as a Wedding Reception Venue	£54.00
Cheques	
There were none	
Sub-total	£1,033.87
Cheques / IB Transfers Paid Outside of Meeting	
There were none	
Sub-total	£0.00
Payments made by Direct Debit	
Wiltshire Council - Non Domestic Rates	£169.00
West Mercia Energy - Town Hall Gas Supply	£127.55
Viking - Caretakers Consumables	£69.84
Sub-total	£366.39
TOTAL	<u>£1,400.26</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.33pm and closed at 8.35pm. There were no members of the public present.

CHAIRMAN

DATE