

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 9 March 2015**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, L Bray, J Fraser, M Jackson, D Jones, Mrs A Lock,
Miss M Morgan, P Pearson, N Pocock, M Simpkins, Mrs I Thompson,
Mrs M Wakeman

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 53/14 Apologies

Apologies were received from Councillors D Jarman, N Holder, R Taylor and P Whalley

MH 54/14 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 55/14 Minutes of the Meeting of the Trustees held on 9 February 2015

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 56/14 Matters Arising from the above Minutes

There were no matters arising.

MH 57/14 Authorisation of Cheques and Payments

Online Banking Payments

Name	£
Corsham Town Council - Open/Close/Clean	£396.76
Media Clash Ltd - Vow Magazine Advertisement	£180.00
Alarms & Electrical - Annual Charge & Replace Faulty Equipment	£458.94
Screwfix & B&Q - Wood & Hinges	£24.50
Beazer Electrical - Supply & Fit Emergency Lights in Council Chamber	£162.00
Travis Perkins - Paint for Town Hall Interior Doors	£55.41
Kone - Five Year Lift Service	£1,068.48

Newsquest - Advertising Methuen Hall as a Wedding Reception Venue	£180.00
Corsham & Box Matters - Advertising Methuen Hall	£225.00
AV745 Ltd - Supply & Install Presentation Equipment for Council Chamber	£1,008.00
Cheques	
There were none	
Sub-total	£3,759.09
Cheques / IB Transfers Paid Outside of Meeting	
Sub-total	£0.00
Payments made by Direct Debit	
EON -Town Hall Gas Supply	£455.00
British Gas - Electricity supply	£960.26
Sub-total	£1,415.26
TOTAL	<u>£5,174.35</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.25pm and closed at 8.27pm. There were no members of the public present.

CHAIRMAN

DATE