

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 9 October 2017**

**Present** Councillor Mrs R Hopkinson (Chairman)  
Councillors S Abbott, Ms L Bray, Mrs K Duckhouse, N Farmer, C Fuller,  
M Jackson, R Le-Var, S Moysey, N Pocock, R Taylor, Mrs M Wakeman and  
Mrs A White

**In Attendance** K Gaskin (Corsham Community Volunteer)  
Mrs K Gilby (Administration Officer)  
Mrs M Jones (Head of Finance and Administration)  
D Martin (Chief Executive)

**MH 27/17 Apologies**

Apologies were received from Councillors Miss T Alberga, P Anstey, D Jarman,  
D Jones and R Taylor.

**MH 28/17 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code  
of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 29/17 Minutes of the Meeting of the Trustees held on 11 September 2017**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 30/17 Matters Arising from the above Minutes**

There were no matters arising.

**MH 31/17 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Open/Close/Clean	£452.53
Newsquest - Advert in G&H Plus Special Wedding Supplement	£276.00
Charles Saunders - Caretakers Consumables	£39.19

Wiltshire Council - Annual Fee for 'Premises Licence' at Town Hall	£180.00
Corsham Hardware (Browns) - Caretakers Consumables	£77.90
Visit Wiltshire - Renewal of Annual Silver Partner	£163.20
Cathedral Leasing - Quarterly supply of Hygiene Services	£182.52

**Cheques**

There were none

**Sub-total** **£1,371.34**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Payments made by Direct Debit**

Wiltshire Council - Non Domestic Rates	£180.00
West Mercia Energy - Electricity	£236.63
West Mercia Energy - Gas	£0.00
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.44

**Sub-total** **£471.07**

**TOTAL** **£1,842.41**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 9.21pm and closed at 9.22pm. There were no members of the public present.

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CHAIRMAN

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DATE