

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
Held on Monday 11 May 2015**

**Present** Councillor Mrs R Hopkinson (Chairman)  
Councillors S Abbott, P Anstey, Ms L Bray, J Fraser, N Holder, D Jarman, D Jones,  
Mrs A Lock, P Pearson, N Pocock, M Simpkins, R Taylor, Mrs I Thompson,  
P Whalley

**In Attendance** Mrs M Jones (Head of Finance & Administration)  
D Martin (Chief Executive)

**MH 01/15 Apologies**

Apologies were received from Councillors C Fuller, M Jackson and Mrs M Wakeman.

**MH 02/15 Declarations of Interest**

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2).

There were none.

**MH 03/15 Minutes of the Meeting of the Trustees held on 13 April 2015**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 04/15 Matters Arising from the above Minutes**

There were no matters arising.

**MH 05/15 Authorisation of Cheques and Payments  
Online Banking Payments**

<b>Name</b>	<b>£</b>
Corsham Town Council - Open/Close/Clean	£378.93
Beazer Electrical - Relocate Electric Socket in Main Office/Emergency	£594.35
GEZE - Site Visit to Test/Repair Automatic Inner Doors to Town Hall	£174.00
Zurich Insurance - Annual Insurance Premium/Lift Inspection Contract	£5,252.12
Tim Jefferies - Stonemasonry Works to Rear of Town Hall	£820.00

		<b>Cheque No</b>
<b>Cheques</b>		
Bristol Wessex Water - Water Charges	£1,024.43	820
<b>Sub-total</b>	<b>£8,243.83</b>	
<b>Cheques / IB Transfers Paid Outside of Meeting</b>		
<b>Sub-total</b>		<b>£0.00</b>
<b>Payments made by Direct Debit</b>		
EON -Town Hall Gas Supply	£455.00	
Wiltshire Council - Non Domestic Rates	£168.00	
<b>Sub-total</b>		<b>£623.00</b>
<b>TOTAL</b>		<b><u>£8,866.83</u></b>

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.35pm and closed at 8.36pm. There were no members of the public present.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
DATE