

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held remotely on Monday 10 August 2020**

**Present** Councillor G Sanders (In the Chair)  
Councillors P Anstey, H Belcher, L Bray, A Brown, A Crockford, T Ellis,  
N Farmer, R Hopkinson, M Jackson, D Jarman, R LeVar, S Moysey,  
M Wakeman and A White

**In Attendance** Mrs M Jones (Head of Finance and Administration)  
D Martin (Chief Executive)

**MH 07/20 Apologies**

Apologies were received from Councillors S Abbott and C Fuller.

**MH 08/20 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 09/20 Minutes of the Meeting of the Trustees held on 9 March 2020**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 10/20 Matters Arising from the above Minutes**

There were no matters arising.

**MH 11/20 Authorisation of Cheques and Payments for August 2020**

**Online Banking Payments**

**Name**

Corsham Town Council - Cleaning Town Hall	£456.36
Ultra Warm Ltd - Service Boilers and Heaters in Town Hall	£861.55
KONE - Annual Lift Maintenance Contract	£1,676.88
Simon Hand - Return Town Hall Deposit for Cancelled Event	£35.00
Alarms and Electrical - Annual Fire Alarm Testing	£199.20

**Cheques**

There are none

**Sub-total**

**£3,228.99**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Payments made by Direct Debit**

Wiltshire Council – Non-Domestic Rates

£0.00

West Mercia Energy - Gas June

£67.10

West Mercia Energy - Electricity June

£264.45

Hills Waste Solutions Ltd - Duty of Care Charge

£9.60

**Sub-total**

**£341.15**

**TOTAL**

**£3,570.14**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.20pm and closed at 8.21pm. There were no members of the public present.

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CHAIRMAN

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DATE