

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 10 December 2018**

Present Councillor S Abbott (Chairman)
Councillors Miss T Alberga, Miss L Bray, N Farmer, C Fuller, Mrs R Hopkinson,
M Jackson, D Jarman, D Jones, J Maloney, S Moysey, Mrs G Sanders and
Mrs M Wakeman

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 37/18 Apologies

Apologies were received from Councillors P Anstey, R LeVar, N Pocock,
R Taylor, Mrs A White and Miss C Woodward.

MH 38/18 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 39/18 Minutes of the Meeting of the Trustees held on 9 November 2018

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 40/18 Matters Arising from the above Minutes

There were no matters arising.

MH 41/18 Authorisation of Cheques and Payments

Online Banking Payments

Name	
Corsham Town Council - Open/Close/Clean	£762.12
KONE - Repair to Lift	£40.03
AGM, Aquatronic Group Management - Pressurisation Unit Annual Service	£299.11
Ultra Warm Ltd - Attend Site for Heating Repairs	£80.40
GEZE - Part for Automatic Doors	£174.00
Alarms & Electricals - Annual Service Charge for Intruder Alarm and Fire Alarm & Emergency Lighting for Period 1/1/19 to 31/12/19	£327.60

Beazer Electricals - Supply & Fit 2 x Emergency Lights to Fire Escape	£144.00
Langley Nurseries - Hanging Baskets and Planted Troughs for Town Hall	£206.40
IWS Water Hygiene - Water Hygiene Service	£267.74
Cheques	
There were none	
Sub-total	£2,301.40
Cheques / IB Transfers Paid Outside of Meeting	
There were none	
Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£185.00
West Mercia Energy - Electricity	£325.79
West Mercia Energy - Gas Supply	£203.78
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.43
Sub-total	£769.00
TOTAL	<u>£3,070.40</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9.01pm and closed at 9.03pm. There were no members of the public present.

CHAIRMAN

DATE