

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 10 September 2018**

- Present** Councillor S Abbott (Chairman)  
Councillors Miss T Alberga, P Anstey, Ms L Bray, N Farmer, M Jackson,  
D Jarman, R Le-Var, Mrs G Sanders, R Taylor, Mrs M Wakeman,  
Mrs A White and Miss C Woodward
- In Attendance** M Head (Corsham Institute)  
Mrs D Johnston (Finance Assistant)  
D Martin (Chief Executive)
- MH 22/18      Apologies**
- Apologies were received from Councillors C Fuller, Mrs R Hopkinson,  
D Jones, S Moysey and N Pocock.
- MH 23/18      Declarations of Interest**
- To receive any Declaration(s) of Interest under Corsham Town Council's Code  
of Conduct issued in accordance with the Localism Act 2011.
- There were none.
- MH 24/18      Minutes of the Meeting of the Trustees held on 13 August 2018**
- Resolved**
- That the Minutes be approved as a true record and signed by the Chairman.
- MH 25/18      Matters Arising from the above Minutes**
- There were no matters arising.

## Invoices for Payment - Methuen Hall 10 September 2018

**Online Banking Payments****Name**

Corsham Town Council - Open/Close/Clean	£425.74
Charles Saunders - Rubbish Sacks & Spray Cleaner	£321.08
Kone - Emergency Callout	£340.03
Right Angle Picture Framing - Frame 9 x Pictures	£412.80
Newsquest - Wedding Advertisements for Town Hall	£216.00

**Cheques**

There were none

**Sub-total**

**£1,715.65**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Payments made by Direct Debit**

Wiltshire Council – Non-Domestic Rates	£185.00
West Mercia Energy - Electricity	£292.22
West Mercia Energy - Gas Supply	£60.69
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.43

**Sub-total**

**£592.34**

**TOTAL**

**£2,307.99**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.33pm and closed at 8.34pm. There were no members of the public present.

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CHAIRMAN

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DATE