

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 11 June 2018**

Present Councillor S Abbott (Chairman)
Councillors Miss T Alberga, Ms L Bray, Mrs R Hopkinson, M Jackson,
D Jones, S Moysey, N Pocock, Mrs G Sanders, Mrs A White and
Miss C Woodward

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 07/18 Apologies

Apologies were received from Councillors P Anstey, N Farmer, C Fuller,
D Jarman, R LeVar, R Taylor and Mrs M Wakeman.

MH 08/18 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 09/18 Minutes of the Meeting of the Trustees held on 14 May 2018

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 10/18 Matters Arising from the above Minutes

There were no matters arising.

MH 11/18 Authorisation of Cheques and Payments

Corsham Town Council - Open/Close/Clean	£677.96
Beazer Electricals - Replacement Lamps for Town Hall	£60.95
Hygrotech Window Cleaning Ltd - Clean Town Hall Windows	£95.00
The Cumbria Clock Company - Annual Service of Town Hall Clock	£174.00
DCK Accounting Solutions - Year End Accounts	£180.00

Alarms and Electrical - Annual Service of Fire Extinguishers in Town Hall	£115.20
GEZE - Annual Service to Internal Automatic Doors	£174.00
Corsham Hardware - Caretakers Items	£10.97
IWS - Water System Clean and Disinfection of the System	£268.90
Method Publishing - Advertising in Cotswolds Service Community Guide	£168.00
Zurich Insurance - Annual Premium Renewal with Lift Inspection Contract	£2,927.25
Cheques	
There were none	
Sub-total	£4,852.23
Cheques / IB Transfers Paid Outside of Meeting	
There were none	
Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£185.00
West Mercia Energy - Electricity	£344.46
West Mercia Energy - Gas Supply	£244.49
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.43
Sub-total	£828.38
TOTAL	<u>£5,680.61</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.18pm and closed at 8.19pm. There were no members of the public present.

CHAIRMAN

DATE