

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 11 March 2019**

**Present** Councillor S Abbott (Chairman)  
Councillors P Anstey, Miss L Bray, Mrs K Duckhouse, N Farmer, D Jarman,  
D Jones, R Le-Var, J Maloney, Mrs G Sanders, Mrs M Wakeman, Mrs A White  
and Miss C Woodward

**In Attendance** Mrs M Jones (Head of Finance & Administration)  
D Martin (Chief Executive)  
P Whalley (Wiltshire Council)

**MH 53/18 Apologies**

Apologies were received from Councillors Miss T Alberga, Mrs R Hopkinson,  
M Jackson, S Moysey, N Pocock and R Taylor.

**MH 54/18 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code  
of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 55/18 Minutes of the Meeting of the Trustees held on 14 January 2019**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 56/18 Matters Arising from the above Minutes**

There were no matters arising.

**MH 57/18 Authorisation of Cheques and Payments**

**Online Banking Payments**

Corsham Town Council - Open/Close/Clean	£556.20
Amazon Business - Coat Hook Rack for Office and Microwave Oven for Town Hall Kitchen	£97.47
Mitie - Town Hall and Offices Re-decorating	£6,262.80
UltraWarm - Heater in Office Repair	£80.40
The Cumbria Clock Company - Annual Service to Town Hall Clock	£174.00
Charles Saunders - Caretakers Items	£120.98
Hydrotech - Town Hall Window Cleaning	£95.00

Corsham Hardware - Maintenance Items £22.96

**Cheques**

There were none

**Sub-total** £7,409.81

**Cheques / IB Transfers Paid Outside of Meeting**

Blinds2go - Roller Blinds for Town Hall Offices £404.64

**Payments made by Direct Debit**

Wiltshire Council – Non-Domestic Rates £185.00

West Mercia Energy - Electricity £459.20

West Mercia Energy - Gas £383.45

Hills Waste Solutions Ltd - Refuse Collections from Town Hall £54.43

**Sub-total** £1,486.72

**TOTAL** £8,896.53

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.44pm and closed at 8.45pm. There were no members of the public present.

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CHAIRMAN

\_\_\_\_\_  
DATE