

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 12 November 2018**

Present Councillor S Abbott (Chairman)
Councillors Miss T Alberga, P Anstey, Mrs K Duckhouse, C Fuller,
Mrs R Hopkinson, M Jackson, D Jarman, D Jones, S Moysey, Mrs G Sanders,
Mrs M Wakeman, Mrs A White and Miss C Woodward

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 32/18 Apologies

Apologies were received from Councillors Miss L Bray, N Farmer, R LeVar and N Pocock.

MH 33/18 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 34/18 Minutes of the Meeting of the Trustees held on 8 October 2018

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 35/18 Matters Arising from the above Minutes

There were no matters arising.

MH 36/18 Authorisation of Cheques and Payments

Online Banking Payments

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|---|---------|
| Corsham Town Council - Open/Close/Clean | £572.90 |
| Cathedral Leasing Ltd - Supply of Hygiene Services | £182.52 |
| Corsham Hardware - Caretakers Consumables Items | £19.44 |
| Beazer Electricals - Lamps for Town Hall | £53.40 |
| Kone - Lift Repairs to Emergency Lighting and Faulty Sensor | £357.83 |
| Hydrotech Window Cleaning - Town Hall Window Cleaning | £95.00 |

| | | |
|---|-------------------------|-----|
| Cheques | | |
| Water2Business - Water Bill for Town Hall 11/4/18 to 17/10/18 | £288.94 | 841 |
| Sub-total | £1,570.03 | |
| Cheques / IB Transfers Paid Outside of Meeting | | |
| There were none | | |
| Payments made by Direct Debit | | |
| Wiltshire Council – Non-Domestic Rates | £185.00 | |
| West Mercia Energy - Electricity | £273.55 | |
| West Mercia Energy - Gas Supply | £77.48 | |
| Hills Waste Solutions Ltd - Refuse Collections from Town Hall | £54.43 | |
| Sub-total | £590.46 | |
| TOTAL | <u>£2,160.49</u> | |

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.21pm and closed at 8.22pm. There were no members of the public present.

CHAIRMAN

DATE