

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held remotely on Monday 12 October 2020**

Present Councillor S Abbott (Chairman)
Councillors H Belcher, A Brown, A Crockford, T Ellis, N Farmer,
R Hopkinson, M Jackson, D Jarman, S Moysey, G Sanders, M Wakeman

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 17/20 Apologies

Apologies were received from Councillors L Bray, C Fuller, R LeVar and A White.

MH 18/20 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 19/20 Minutes of the Meeting of the Trustees held on 14 September 2020

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 20/20 Matters Arising from the above Minutes

There were no matters arising.

MH 21/20 Authorisation of Cheques and Payments for September 2020

Online Banking Payments

Name

Corsham Town Council - Cleaning Town Hall	£456.36
Alarms and Electrical - Service Fire Extinguishers as per Contract	£199.80
IWS Water Hygiene - Water Hygiene Test in Town Hall	£589.36
Smartech Energy - Balance for Energy Efficiency Lighting	£2,294.64
Cathedral Leasing - Supply of Hygiene Services	£182.52

Cheques

Gulliver Methuen Campbell - Hall Hire Deposit Refund £35.00 844

Sub-total**£3,757.68****Cheques / IB Transfers Paid Outside of Meeting**

There were none

Payments made by Direct Debit

Wiltshire Council - Non Domestic Rates £0.00

West Mercia Energy - Gas £69.33

West Mercia Energy - Electricity £254.82

Hills Waste Solutions Ltd - Duty of Care Charge £9.60

Sub-total**£333.75****TOTAL****£4,091.43****Resolved**

That the accounts be authorised for payment.

The meeting commenced at 9.03pm and closed at 9.04pm. There were no members of the public present.

CHAIRMAN

DATE