

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 13 August 2018**

Present Councillor S Abbott (Chairman)
Councillors P Anstey, Ms L Bray, N Farmer, C Fuller, Mrs R Hopkinson,
D Jones, R Le-Var, Mrs G Sanders, R Taylor, Mrs M Wakeman,
Mrs A White and Miss C Woodward

In Attendance J Baker (Press)
M Head (Corsham Institute)
Mrs D Johnston (Finance Assistant)
D Martin (Chief Executive)
Inspector M Luffman (Wiltshire Police)
M Unwin (Dorset & Wiltshire Fire & Rescue Service)

MH 17/18 Apologies

Apologies were received from Councillors Mrs T Alberga, M Jackson, D Jarman, S Moysey and N Pocock.

MH 18/18 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 19/18 Minutes of the Meeting of the Trustees held on 9 July 2018

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 20/18 Matters Arising from the above Minutes

There were no matters arising.

Invoices for Payment - Methuen Hall 13 August 2018

Online Banking Payments**Name**

Corsham Town Council - Open/Close/Clean	£520.35
HMRC Revenue & Customs - VAT Payment	£325.25
Charles Saunders - Paper Towels, Toilet Rolls	£40.16
Beazer Electricals - Repairs to Emergency Lighting and Replacement Bulbs	£876.83
Ultra Warm - Carry out Servicing to Central Heating System	£933.41
Amazon Business - 2 x Dyson Tower Fans for Office	£909.91
Visit Wiltshire - Entry into 2019 Visitor guide for Town Hall	£87.00
Caroline Meakin - Reupholster 5 Council Chamber Chairs.	
Supply Hide, New Webbing, Coir, Decorative Nails & Sundries	£796.50

Cheques

There were none

Sub-total**£4,489.41****Cheques / IB Transfers Paid Outside of Meeting**

There were none

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates	£185.00
West Mercia Energy - Electricity	£264.31
West Mercia Energy - Gas Supply	£58.52
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£76.85

Sub-total**£584.68****TOTAL****£5,074.09****Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.59pm and closed at 9.00pm. There were no members of the public present.

 CHAIRMAN

 DATE