

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 14 January 2019**

Present Councillor S Abbott (Chairman)
Councillors Miss T Alberga, C Fuller, Mrs R Hopkinson, M Jackson, D Jarman,
D Jones, R LeVar, S Moysey, Mrs G Sanders, R Taylor, Mrs M Wakeman,
Mrs A White and Miss C Woodward

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 42/18 Apologies

Apologies were received from Councillors Ms L Bray, N Farmer, J Maloney and N Pocock.

MH 43/18 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 44/18 Minutes of the Meeting of the Trustees held on 10 December 2018

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 45/18 Matters Arising from the above Minutes

There were no matters arising.

MH 46/18 Budget 2019/20 (Minutes P&A 45/18 and F&A 35/18)

With reference to the reports to the Property and Amenities Committee on 28 November 2018 and the Finance and Administration Committee on 12 December 2018 the draft Budget for 2019/2020 was discussed.

Resolved

That the 2019/2020 Methuen Hall Budget be approved.

Authorisation of Cheques and Payments**Online Banking Payments**

Corsham Town Council - Open/Close/Clean	£631.80
Charles Saunders - Toilet Rolls	£25.67
Ultra Warm Ltd – Install/Replace Twin Head Pump Set and Timer	£2,531.35
Redpin Publishing - 1/4 Page Advert in Wedding Directory	£66.00
Cathedral Leasing Ltd - Hygiene Services as per Contract	£182.52
Roman Glass - Replace Shaped Restoration Glass in Chamber	£368.89

Cheques

There were none

Sub-total**£3,806.23****Cheques / IB Transfers Paid Outside of Meeting**

There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates	£185.00
West Mercia Energy - Electricity	£367.52
West Mercia Energy - Gas Supply - No Invoice Received	£0.00
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£76.85

Sub-total**£629.37****TOTAL****£4,435.60****Resolved**

That the accounts be authorised for payment.

The meeting commenced at 9.05pm and closed at 9.06pm. There were no members of the public present.

 CHAIRMAN

 DATE