

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 14 March 2016**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, Ms L Bray, J Fraser, D Jarman, Mrs A Lock,
Miss M Morgan, P Pearson, M Simpkins, R Taylor, Mrs I Thompson, Mrs M Wakeman
and P Whalley

In Attendance M Head (Corsham TV)
Mrs M Jones (Head of Finance & Administration)
S Lodge (KIK Radio)
D Martin (Chief Executive)
M Unwin (Wiltshire Fire Service)

MH 53/15 Apologies

Apologies were received from Councillors C Fuller, M Jackson, D Jones and N Pocock.

MH 54/15 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 55/15 Minutes of the Meeting of the Trustees held on 8 February 2016

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 56/15 Matters Arising from the above Minutes

There were no matters arising.

MH 57/15 Authorisation of Cheques and Payments

Corsham Town Council - Open/Close/Clean	£361.10
Corsham Town Council - Reimbursement of Travis Perkins Invoices	£55.50
Focused Vision Ltd - Audio Visual Equipment for Town Hall	£10,005.60
Screwfix - Karcher Steam Cleaner	£99.99

Roman Glass - Re-glaze Window in Council Chamber	£87.24
AGM - Service Contract for Pressurisation Unit	£276.26
PHS Group - Service Contract	£497.57
Media Clash Limited - VOW Magazine Advert	£150.00
HMRC - VAT Payment	£177.27

**Cheque
No**

Cheques

Hydrotech - Window Cleaning	£95.00
Corsham & Box Matters - Annual Advertisement	£112.50

828
829

Sub-total

£11,918.03

Cheques / IB Transfers Paid Outside of Meeting

There were none

Sub-total

£0.00

Payments made by Direct Debit

EON -Town Hall Gas Supply	£189.00
Wiltshire Council - Non Domestic Rates	£168.00
Viking - Paper Hand Towels, Gloves	£79.94
British Gas - Town Hall Electricity Supply	£775.41

Sub-total

£1,212.35

TOTAL

£13,130.38

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.55pm and closed at 8.56pm. There was one member of the public present.

CHAIRMAN

DATE