

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 14 May 2018**

- Present** Councillor S Abbott (Chairman)
Councillors Miss T Alberga, P Anstey, Ms L Bray, N Farmer, Mrs R Hopkinson,
D Jones, R Le-Var, J Maloney, S Moysey, N Pocock, Mrs G Sanders, R Taylor,
Mrs A White and Mrs C Woodward
- In Attendance** Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)
- MH 01/18 Apologies**
- Apologies were received from Councillors C Fuller, M Jackson, D Jarman
and Mrs M Wakeman.
- MH 02/18 Declarations of Interest**
- To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.
- There were none.
- MH 03/18 Minutes of the Meeting of the Trustees held on 9 April 2018**
- Resolved**
- That the Minutes be approved as a true record and signed by the Chairman.
- MH 04/18 Matters Arising from the above Minutes**
- There were no matters arising.
- MH 05/18 Independent Examiners Report and Accounts for 2017/18**
- Resolved**
- That the Independent Examiner's Report and accounts for 2017/18 be approved.

MH 06/18 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£604.38	
Charles Saunders - 2 Boxes Paper Hand Towels	£50.71	
Dentons Directory - Entry in the 2019 Directory	£108.00	

Cheques

Water 2 Business - Water Usage at Town Hall	£247.26	840
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Sub-total **£1,010.35**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates	£185.00	
West Mercia Energy - Electricity	£334.55	
West Mercia Energy - Gas Supply	£309.70	
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.43	

Sub-total **£883.68**

TOTAL **£1,894.03**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.52pm and closed at 8.54pm. There were no members of the public present.

CHAIRMAN

DATE