

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 14 September 2015**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, Ms L Bray, C Fuller, N Holder, M Jackson,
D Jarman, D Jones, Mrs A Lock, Miss M Morgan, P Pearson, N Pocock,
M Simpkins, R Taylor, Mrs M Wakeman and P Whalley

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 22/15 Apologies

Apologies were received from Councillors J Fraser and Mrs I Thompson.

MH 23/15 Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2).

There were none.

MH 24/15 Minutes of the Meeting of the Trustees held on 10 August 2015

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 25/15 Matters Arising from the above Minutes

There were no matters arising.

MH 26/15 Authorisation of Cheques and Payments

Online Banking Payments

Name	£
Corsham Town Council - Open/Close/Clean	£396.76
Ultra Warm Ltd - Replace Float Valve to Pressurisation Unit, Remove Radiator	£196.69
Charles Saunders - Caretaker Consumables	£62.16
Corsham Hardware - Cleaning Materials for the Methuen Hall	£59.41
Edward & Alan Ltd - Supply and Fit Wall Tiles in Kitchen	£576.00
Visit Wiltshire - Advertising in Wilts Visitor Guide 2016 Town Hall as a Venue	£78.00

Cheques

		Cheq. No
Bath Piano Workshop - Piano Tuning	£50.00	823
Viridian UK - Energy Performance Certificate for Town Hall	£125.00	824
Cleaning Solutions - Cleaning Entrance/Stairs/Landing Carpets in Town Hall	£155.00	825

Sub-total

£1,699.02

Payments made by Direct Debit

EON -Town Hall Gas Supply	£270.00
Wiltshire Council - Non Domestic Rates	£168.00
British Gas - Town Hall Electricity Supply	£23.20

Sub-total

£461.20

TOTAL

£2,160.22

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.51pm and closed at 8.52pm. There were no members of the public present.

CHAIRMAN

DATE