

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 8 February 2016**

**Present** Councillor Mrs R Hopkinson (Chairman)  
Councillors S Abbott, P Anstey, Ms L Bray, J Fraser, C Fuller, N Holder, D Jarman,  
D Jones, Mrs A Lock, J Mitchell, Miss M Morgan, P Pearson, M Simpkins,  
Mrs I Thompson, Mrs M Wakeman and P Whalley

**In Attendance** Mrs M Jones (Head of Finance & Administration)  
S Lodge (KIK Radio)  
D Martin (Chief Executive)

**MH 48/15 Apologies**

Apologies were received from Councillors M Jackson and N Pocock.

**MH 49/15 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 50/15 Minutes of the Meeting of the Trustees held on 11 January 2016**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 51/15 Matters Arising from the above Minutes**

There were no matters arising.

**MH 52/15 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Open/Close/Clean	£361.10
Charles Saunders - Toilet Rolls and Hand Towels	£42.55
Beazer Electrical - Supply & fit Emergency Light Fitting	£492.00
Lyndon Smith - Site Visit to Inspect Drains in Lift Shaft	£162.50

**Cheques**

There were none

**Sub-total****£1,058.15****Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Sub-total****£0.00****Payments made by Direct Debit**

EON -Town Hall Gas Supply

£189.00

Wiltshire Council - Non Domestic Rates

£168.00

**Sub-total****£357.00****TOTAL****£1,415.15****Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.18pm and closed at 8.19pm. There were no members of the public present.

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CHAIRMAN

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DATE