

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 9 November 2015**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, Ms L Bray, J Fraser, N Holder, M Jackson, D Jones, Mrs A Lock,
J Mitchell, Miss M Morgan, P Pearson, M Simpkins, R Taylor, Mrs I Thompson,
Mrs M Wakeman and P Whalley

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 32/15 Apologies

Apologies were received from Councillors P Anstey, C Fuller, D Jarman and N Pocock.

MH 33/15 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 34/15 Minutes of the Meeting of the Trustees held on 12 October 2015

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 35/15 Matters Arising from the above Minutes

There were no matters arising.

MH 36/15 Authorisation of Cheques and Payments

**Online Banking Payments
Name**

	£
Corsham Town Council - Open/Close/Clean	£396.76
Corsham Town Council - Towards Payment of Deborah Anstis Facilities Maintenance System	£1,000.00
Adrian Johnson - Scaffolding for Roof Repairs	£1,550.00
Standbrook Guides - Annual Advert for Town Hall	£384.00

Travis Perkins - Town Hall Maintenance	£5.46
Charles Saunders - Caretakers Consumables	£66.34
GEZE - Site Visit to Test Automatic Inner Doors to Town Hall	£174.00
Lyndon Smith - Survey of Lift Shaft	£162.50
Cheques	
There were none	
Sub-total	£3,739.06
Cheques / IB Transfers Paid Outside of Meeting	
There were none	
Sub-total	£0.00
Payments made by Direct Debit	
EON -Town Hall Gas Supply	£270.00
Wiltshire Council - Non Domestic Rates	£168.00
Sub-total	£438.00
TOTAL	<u>£4,177.06</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.40pm and closed at 8.42pm. There were no members of the public present.

CHAIRMAN

DATE